

**Minutes for the FULL MEETING of PORTREATH PARISH COUNCIL  
on Monday 2<sup>nd</sup> February 2026, to be held at St. Mary's Church Hall, 6:30pm**

Councillors: Mr. I. Stewart, Mr. M. Hitchen, Mr. D. Crabtree, Ms J Café, Mrs. S. Nash, Mr. J. Tull, and Ms J. Parker  
3 Member of the Public  
Lucy Jose – Clerk to the Council

**Abbreviations:**

<b>CC</b>	Cornwall Council
<b>EA</b>	Environment Agency
<b>PPC</b>	Portreath Parish Council
<b>NKEP</b>	North Kerrier & East Penwith Community Area
<b>MVRG</b>	Mining Villages Regeneration Group
<b>CAP</b>	Community Area Partnerships
<b>PIC</b>	Portreath Improvements Committee
<b>PAL</b>	Portreath Association Limited
<b>CaP</b>	Climate Action Plan
<b>CAN</b>	Climate Action Network
<b>CAWG</b>	Climate Action Working Group
<b>WAAF</b>	Women's Auxiliary Air Force
<b>CIL</b>	Community Infrastructure Levy
<b>TOR</b>	Terms of Reference
<b>FOI</b>	Freedom of Information
<b>MSAS</b>	Mobile Speed Activated Sign
<b>LMP</b>	Local Maintenance Partnership
<b>SWCP</b>	South West Coast Paths
<b>PFRAG</b>	Portreath Flood Resilience Action Group

**26023 Chairman's Welcome**

The Chairman welcomed councillors and members of the public to the meeting and outlined safety procedures to those present.

**26024 To confirm the minutes of the full meeting of the council held on Monday 12<sup>th</sup> January 2026**

Councillors unanimously **RESOLVED** the minutes for the meeting held on 12<sup>th</sup> January be signed as constituting an accurate record of proceedings.

**26025 To Receive Apologies**

The meeting apologies from Cllrs. Jarman and G Tull.

**26026 To Receive Declarations of Members Interests** Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda including any gifts or hospitality exceeding £25.  
None

**26027 Members Dispensations**

- i) **To RESOLVE that the Council delegates the power to grant dispensations to the Clerk. The power rests with the relevant authority under section 33(1) of the Localism Act 2011 and the basis is set out under section 33(2)**  
Members of Portreath Parish Council unanimously **RESOLVED** to delegates the power to grant dispensations to the Clerk. The power rests with the relevant authority under section 33(1) of the Localism Act 2011 and the basis is set out under section 33(2).

**ii) To note approved dispensations relevant to items on the agenda**

The meeting noted that dispensations had been granted for the following councillors who may have an interest the Environment Agency's 'Portreath Flood Resilience Project.' Cllrs: Stewart, Nash, J. Tull, Café

**iii) To discuss and determine any new dispensations received**

none

**26028 Chairman's Report**

None

**26029 Public Participation Session**, when members of the public may raise matters with Councillors, (limited to 3 minutes per speaker with a maximum of 15 minutes in total)  
Representatives of PFRAG address councillors updating them on the work of PFRAG over the past month:

- A petition objecting to the current EA plans for the Flood Resilience Project for the Portreath Stream has been set up.
- The group intend on posting flyers to every resident in Portreath within the week
- The group is concerned that recent flooding in Helston and Mawgan Porth may be replicated in Portreath if the current plan is carried out
- Members of the group visited Helston to see the impact of the similar project carried out in that area.
- Members of the group are meeting with CC Crawford to put pressure on them to object to the proposals

**26030 To receive the report of Cornwall Councillor Cliff Crawford**, authorise any actions and consider any associated expenditure

None

**26031 Planning**

**(a) To give consideration as consultees to:**

None

**(b) To give consideration as consultees to any planning applications received since the preparation of this agenda**

None

**(c) To give consideration to any planning applications referred to the council under the 5-day notice protocol**

None

**(d) To note any planning appeals**

The meeting noted the appeal to EN24-00205 Land at Rookery Farm had been dismissed.

**(e) To receive the report of planning decisions and correspondence and authorise any actions**

None

**26032 To receive the following reports**, authorise any action and consider associated expenditure

**(a) Finance**

**i) To receive report on the balance of the bank account**

The Clerk reported that on the 31<sup>st</sup> January 2026 the balance of the current account stood at **£ 51,338.32** and the balance of the Savings Account stood at **£86,779.22**. The bank statements for the month of January 2026 were signed by Cllr. Tull.

**ii) To approve the bank reconciliation for the month of January 2025**

The Clerk presented the Bank reconciliation for the month of January 2026 to the meeting. This was approved by councillors and signed by the Cllr. Tull.

**iii) To receive the Payment Schedule for the period 1<sup>st</sup> January 2026 – 31<sup>st</sup> January 2026 and authorise payment of invoices received, and payments scheduled for 1<sup>st</sup> February 2026– 28<sup>th</sup> February 2026**

Outlining the payment schedule the Clerk detailed payments made totalling £7446.89 for the period 1<sup>st</sup> January 2026 – 31<sup>st</sup> January 2026 and payments totalling £9040.00 due for payment in the period 1<sup>st</sup> February 2026 – 28<sup>th</sup> February 2026.

The Chairman proposed that the clerk line up payments as listed in the schedule. This was seconded by Cllr. Crabtree put to the meeting and carried unanimously.

**iv) To note any income received**

The Clerk reported income of £359.89 made up of:

- £9.89 Donations towards the running of the public toilets
- £350.00 Community Hub Hire Fees

**(b) Staffing Committee Update**, authorise any action and consider associated expenditure

**i) General update**

The Chair of the staffing committee confirmed that following the staffing committee the position of parish council support officer had been offered to the committee's preferred candidate and the candidate accepted and will start in March, subject to satisfactory pre-employment checks.

**(c) Clerks Report**, authorise any action and consider associated expenditure

**i) General update**

The meeting noted the Clerk's Report. [February Report](#)

**(d) Update from Love Portreath CAN**, authorise any action and consider associated expenditure

The meeting noted the report from Love Portreath. [February Report](#)

**(e) YOUTH Engagement Working Group**

**i) General Update**

The meeting noted the YOUTH Engagement Working Group report. [February Report](#)

**ii) To approve expenditure up to £500 from the 25/26 youth engagement budget for resources for youth engagement sessions**, authorise any action and consider associated expenditure

Members of Portreath Parish Council unanimously **RESOLVED** to approve expenditure up to £500 from the 25/26 youth engagement budget for resources for youth engagement sessions.

**(f) WAAF Site Working Group**

**i) General Update**

The Clerk reported that they await the report of the independent risk assessor.

**(g) Update from the Facilities Working Group**

**i) General Update**

The meeting noted that works to replace the toilet cubicle doors was now complete.

The meeting noted the Facilities Working Group report. [February Report](#)

**26033 To consider a response to the Cornwall Council Public Space Protection Order (Alcohol Consumption in Designated Public Spaces) 2026**, authorise any action and consider associated expenditure

Members of Portreath Parish Council unanimously **RESOLVED** to respond to the consultation in line with the recommendation made in the Clerk's report.

**26034 To receive various items of correspondence**, authorise any action and consider associated expenditure

**a) Correspondence circulated by email**

Councillors concurred that they did not wish to take part in the Lamp Light of Peace - In Remembrance, 11 November 2026 event however, would consider donating to the RBL Poppy Appeal closer to the time.

**b) General correspondence**

- **Various correspondence from persons objecting to the EA Flood Resilience Proposals**

The meeting noted that they had been copied into various correspondence to the Environment Agency. The meeting concurred a response from the clerk to these email was not necessary.

- **Sunflowers and Choughs, request to fly the Ukrainian flag**

The meeting noted this correspondence.

**c) Correspondence received since the preparation of this agenda**

The meeting noted that they had been copied into further correspondence to the Environment Agency.

**26035 To give consideration to any applications received for grants/donations**

None

**26036 To agree the date of the next meeting,** 2<sup>nd</sup> March 2026, 6:30pm

Councillors agreed the date of the next full meeting of the council be Monday 2<sup>nd</sup> March 2026, at 6:30pm.

**26037 Close of Meeting**

The Chairman closed the meeting at 19:10.

2<sup>nd</sup> March 2026

Cllr. I. Stewart