

**Minutes of the Additional FULL MEETING of PORTREATH PARISH COUNCIL  
on Wednesday 17<sup>th</sup> December 2025, at Portreath Parish Community Hub, from 12:30pm**

Councillors: Mr. I. Stewart, Mr. D. Crabtree, Mrs. S. Nash and Mrs J. Parker  
Lucy Jose – Clerk to the Council

Abbreviations:

|             |   |
|-------------|---|
| <b>CC</b>   | Cornwall Council                            |
| <b>EA</b>   | Environment Agency                          |
| <b>PPC</b>  | Portreath Parish Council                    |
| <b>NKEP</b> | North Kerrier & East Penwith Community Area |
| <b>CaP</b>  | Climate Action Plan                         |
| <b>CAN</b>  | Climate Action Network                      |
| <b>CAWG</b> | Climate Action Working Group                |
| <b>CIL</b>  | Community Infrastructure Levy               |
| <b>TOR</b>  | Terms of Reference                          |
| <b>FOI</b>  | Freedom of Information                      |
| <b>MSAS</b> | Mobile Speed Activated Sign                 |
| <b>SWCP</b> | South West Coast Path                       |
| <b>MOD</b>  | Ministry of Defence                         |

**25298 Chairman's Welcome**

The Chairman welcomed councillors and members of the public to the meeting and outlined safety procedures to those present.

**25299 To confirm the minutes of the additional full meeting of the council held on Monday 1<sup>st</sup> December 2025**

Councillors unanimously **RESOLVED** the minutes for the meeting held on 2<sup>nd</sup> December be signed as constituting an accurate record of proceedings.

**25300 To Receive Apologies**

The meeting noted apologies from Cllrs J. & G. Tull, J Café & A. Jarman.  
The meeting noted Cllr Hitchen was absent.

**25301 Declaration of interests** Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda including any gifts or hospitality exceeding £25.  
None

**25302 Public Participation Session**, when members of the public may raise matters with Councillors, (limited to 3 minutes per speaker with a maximum of 15 minutes in total)  
None

**25303 Planning**

**(a) To give consideration as consultees to:**

- i) [PA25/06373 | Retrospective application for siting and use of caravan as residential dwelling, and associated works | Land North East Of Tram Road Cottage Tram Road Nancekuke Redruth TR16 5UQ](#)

The meeting discussed the application at length, studying the planning application and associated documentation in detail.

Members of Portreath Parish Council unanimously **RESOLVED** to object to the proposal stating that the proposed contradicts many of the policies of the Portreath Neighbourhood Development Plan including Policies: 2, 4 and would also represent a harmful and sporadic intrusion of the development into the countryside to the detriment of the rural character of the area. However, if the planning officer is minded approving members of Portreath Parish Council request that Policy 3 (regarding principal residency) of the Portreath NDP is applied.

**(b) To give consideration as consultees to any planning applications received since the preparation of this agenda**

The Clerk commented that 2 applications had been received but would be considered at the January full meeting of the council.

**(c) To give consideration to any planning applications referred to the council under the 5-day notice protocol**

None

**(d) To note any planning appeals**

None

**25304 To approve the appointment of Barbara Goraus for Internal Audit services for the year 2025/26,**

authorise any action and consider associated expenditure

Members of Portreath Parish Council unanimously **RESOLVED** to approve the appointment of Barbara Goraus for Internal Audit services for the year 2025/26,

**25305 To receive various items of correspondence,** authorise any action and consider associated expenditure

**a) Correspondence circulated by email**

None

**b) General correspondence**

None

**c) Correspondence received since the preparation of this agenda**

**- siting of a memorial bench on SWCP on MOD land at Sallys Bottom**

The Clerk confirmed that they had provided advice to the member of the public regarding the siting of a memorial bench.

**25306 To agree the date of the next meeting,** 12<sup>th</sup> January 2026, 6:30pm

Councillors agreed the date of the next full meeting of the council be Monday 12<sup>th</sup> January 2026, at 6:30pm.

**25307 Close of Meeting**

The Chairman closed the meeting at 13:04.