

**Minutes for the Additional FULL Meeting of PORTREATH PARISH COUNCIL
Held on Monday 20th October 2025, at the Portreath Parish Community Hub, 6:00pm**

Councillors: Mrs S. Nash, Mr. I. Stewart, Mrs J. Parker, Miss J Cafe, Mrs A. Jarman (from point indicated) and Mr D. Crabtree
Lucy Jose, Clerk to the Council
Emma James, Assistant to the Clerk

Abbreviations:

CC	Cornwall Council
EA	Environment Agency
PPC	Portreath Parish Council
NKEP	North Kerrier & East Penwith Community Area
MVRG	Mining Villages Regeneration Group
CAP	Community Area Partnerships
NDP	Neighbourhood Development Plan
CaP	Climate Action Plan
CAWG	Climate Action Working Group
WAAF	Women's Auxiliary Air Force
TOR	Terms of Reference

25250 Chairman's Welcome

The Chairman welcomed everyone to the meeting and outlined safety procedures to those present

25251 To confirm the minutes of the full council meeting held on Monday 6th October 2025

Councillors unanimously **RESOLVED** the minutes for the meeting held on 6th October 2025 be signed as constituting an accurate record of proceedings.

25252 To Receive Apologies

The meeting noted apologies from Cllrs J. Tull and G. Tull

25253 Declaration of Interests

None

25254 Public Participation Session, when members of the public may raise matters with Councillors, (limited to 3 minutes per speaker with a maximum of 15 minutes in total)

None

Cllr, Jarman joined the meeting.

25255 To approve expenditure from the Community Engagement Budget for the erecting of a Christmas tree adjacent to the public toilets, authorise any action and consider associated expenditure

The meeting **RESOLVED** to approve up to £500 expenditure from the Community Engagement Budget for the erecting of a Christmas tree adjacent to the public toilets.

25256 To approve expenditure from the Administration budget to fund the transfer of the NDP website content to the Parish Council website, authorise any action and consider associated expenditure

Councillors unanimously **RESOLVED** to approve expenditure from the Administration budget to fund the transfer of the NDP website content to the Parish Council website.

25257 To note the changes of dates of the budgeting workshops in November, authorise any actions and consider associated expenditure

The meeting noted the dates of the budgeting workshops would be 20th & 23rd October, 8th & 19th November 2025.

25258 To resolve under the 1960 Public Bodies (Admission to Meetings) Act to exclude the press and public due to the confidential nature of the business to be discussed

The meeting unanimously **RESOLVED** under the 1960 Public Bodies (Admission to Meetings) Act to exclude the press and public due to the confidential nature of the business to be discussed

25259 To consider the contract 'Management of the Portreath Parish Public Toilets: Portreath' up for renewal 31/03/2026, authorise any action and consider associated expenditure
Councillors unanimously **RESOLVED** to approve the contract 'Management of the Portreath Parish Public Toilets: Portreath.

25260 To prepare tender documents for the contract Management of the Portreath Parish Public Toilets: Portreath, authorise any actions and any associated expenditure
Councillors unanimously **RESOLVED** to accept the tender documents for the contract Management of the Portreath Parish Public Toilets: Portreath.

25261 To agree the date of the next meeting, 3rd November 2025
The meeting agreed the date of the next meeting be Monday 3rd November 2025, 6:30pm.

25262 Close of Meeting
The Chairman thanked everyone for their attendance and participation and closed the meeting at 18:20.

3rd November 2025

Cllr. I. Stewart