**Councillors are hereby summoned to attend the**
**STAFFING COMMITTEE MEETING of PORTREATH PARISH COUNCIL**
**on Monday 9th November 2026, to be held at Portreath Community Hub, 6:00pm**

**A G E N D A**

1. **Chairman's Welcome**
2. **To approve the minutes from the Staffing Committee Meeting held on the 15th June 2026**
3. **To Receive Apologies**
4. **Declaration of Interests**
5. **Public Participation Session, when members of the public may raise matters with Councillors**
6. **To note that an additional meeting of the staffing committee for the year 26/27 is required to cover off business that has not been possible to prepare for this meeting, authorise any action and consider associated expenditure**
7. **To resolve under the 1960 Public Bodies (Admission to Meetings) Act to exclude the press and public due to the confidential nature of the business to be discussed**
8. **To receive the report of the Chair & Vice Chair of the staff appraisal procedure, authorise any action and consider associated expenditure**
9. **To consider an increase in pension contributions for staff, authorise any action and consider associated expenditure**
10. **To consider an increase in staff hours for 27/28 to closer meet the needs of the council, authorise any action and consider associated expenditure**
11. **To approve the benchmarking of the Staff Salary Scale Points inline with contractual obligations to reflect the increased responsibilities that the parish office and community hub have created, authorise any action and consider associated expenditure**
12. **To Resolve to bring all staff contracts in line with the current NALC model contract**
13. **To agree the date of the next meeting, TBC**
14. **Close of Meeting**

L.B. Jose
**CLERK TO THE COUNCIL**
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