

All Councillors are hereby summoned to attend the
FULL MEETING of PORTREATH PARISH COUNCIL
on Monday 12th January 2026, to be held at St. Mary's Church Hall, 6:30pm

A G E N D A

1. **Chairman's Welcome**
2. **To confirm the minutes of the additional full meeting of the council held on Monday 17th December 2026**
3. **To Receive Apologies**
4. **Declaration of interests** Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda including any gifts or hospitality exceeding £25.
5. **Chairman's Report**
6. **Public Participation Session**, when members of the public may raise matters with Councillors, (limited to 3 minutes per speaker with a maximum of 15 minutes in total)
7. **To receive the report of Cornwall Councillor Cliff Crawford**, authorise any actions and consider any associated expenditure
8. **Planning**
 - (a) **To give consideration as consultees to:**
 - i) [PA25/08752 | Erection of conservatory to the NNE & WNW elevations of the property | Surf Cottage Sea Front Portreath Redruth Cornwall TR16 4NN](#)
 - ii) [PA25/09178 | Single storey flat roof back extension to extend kitchen and dining area | 38 Tregea Close Portreath Redruth Cornwall TR16 4TR](#)
 - (b) **To give consideration as consultees to any planning applications received since the preparation of this agenda**
 - (c) **To give consideration to any planning applications referred to the council under the 5-day notice protocol**
 - (d) **To note any planning appeals**
 - (e) **To receive the report of planning decisions and correspondence and authorise any actions**
9. **To receive the following reports**, authorise any action and consider associated expenditure
 - (a) **Finance**
 - i) **To receive report on the balance of the bank account**
 - ii) **To approve the bank reconciliation for the month of December 2025**
 - iii) **To receive the Payment Schedule for the period 1st December 2025 – 31st December 2025 and authorise payment of invoices received, and payments scheduled for 1st January 2026– 31st January 2026**
 - iv) **To note any income received**

(b) Staffing Committee Update, authorise any action and consider associated expenditure

- i) General update**
- ii) To approve:**
 - a. the closing date for applications for the post of Parish Council Support Officer**
 - b. the date(s) for interviews for the post of Parish Council Support Officer**
 - c. agree the recruitment timetable for the appointment of a new member of staff**

(c) Clerks Report, authorise any action and consider associated expenditure

- i) General update**
- ii) To discuss and plan a course of action of how to proceed with challenging the business rates due for the parish office and community hub**, authorise any action and consider associated expenditure
- iii) To reconsider the resolution of 01/12/25 regarding the Community Highways Improvement Programme to submit an expression of interest to have a crossing point added along Penberthy Road opposite to the drop kerb at the Millennium Hall following new information that has come to light since the resolution was made**, authorise any action and consider associated expenditure
- iv) To resolve to set up a direct debit in way of payment of the account held with South West Water Business (Source 4 Business) due to a change in their administration of the quarterly bills**, authorise any action and consider associated expenditure

(d) Update from Love Portreath CAN, authorise any action and consider associated expenditure

(e) YOUTH Engagement Working Group

- i) General Update**

(f) WAAF Site Working Group

- i) General Update**
- ii) To approve the appointment of a competent independent contractor to carry out appropriate risk assessments on the WAAF Site**, authorise any action and consider associated expenditure

(g) Update from the Facilities Working Group

- i) General Update**

10. To receive various items of correspondence, authorise any action and consider associated expenditure

- a) Correspondence circulated by email**
- b) General correspondence**
 - Confirmation of the meeting with PFRAG on the 20th January 206**
- c) Correspondence received since the preparation of this agenda**

11. To give consideration to any applications received for grants/donations

12.To agree the date of the next meeting, 2nd February 2026, 6:30pm

13.Close of Meeting

L.Jose

Lucy Jose

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