

All Councillors are hereby summoned to attend the  
FULL MEETING of PORTREATH PARISH COUNCIL  
on Monday 12<sup>th</sup> January 2026, to be held at St. Mary's Church Hall, 6:30pm

## A G E N D A

1. Chairman's Welcome
2. To confirm the minutes of the additional full meeting of the council held on Monday 17<sup>th</sup> December 2026
3. To Receive Apologies
4. Declaration of interests Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda including any gifts or hospitality exceeding £25.
5. Chairman's Report
6. Public Participation Session, when members of the public may raise matters with Councillors, (limited to 3 minutes per speaker with a maximum of 15 minutes in total)
7. To receive the report of Cornwall Councillor Cliff Crawford, authorise any actions and consider any associated expenditure
8. Planning
  - (a) To give consideration as consultees to:
    - i) [PA25/08752 | Erection of conservatory to the NNE & WNW elevations of the property | Surf Cottage Sea Front Portreath Redruth Cornwall TR16 4NN](#)
    - ii) [PA25/09178 | Single storey flat roof back extension to extend kitchen and dining area | 38 Tregea Close Portreath Redruth Cornwall TR16 4TR](#)
  - (b) To give consideration as consultees to any planning applications received since the preparation of this agenda
  - (c) To give consideration to any planning applications referred to the council under the 5-day notice protocol
  - (d) To note any planning appeals
  - (e) To receive the report of planning decisions and correspondence and authorise any actions
9. To receive the following reports, authorise any action and consider associated expenditure
  - (a) Finance
    - i) To receive report on the balance of the bank account
    - ii) To approve the bank reconciliation for the month of December 2025
    - iii) To receive the Payment Schedule for the period 1<sup>st</sup> December 2025 – 31<sup>st</sup> December 2025 and authorise payment of invoices received, and payments scheduled for 1<sup>st</sup> January 2026– 31<sup>st</sup> January 2026
    - iv) To note any income received

- (b) Staffing Committee Update**, authorise any action and consider associated expenditure
- i) **General update**
  - ii) **To approve:**
    - a. **the closing date for applications for the post of Parish Council Support Officer**
    - b. **the date(s) for interviews for the post of Parish Council Support Officer**
    - c. **agree the recruitment timetable for the appointment of a new member of staff**
- (c) Clerks Report**, authorise any action and consider associated expenditure
- i) **General update**
  - ii) **To discuss and plan a course of action of how to proceed with challenging the business rates due for the parish office and community hub**, authorise any action and consider associated expenditure
  - iii) **To reconsider the resolution of 01/12/25 regarding the Community Highways Improvement Programme to submit an expression of interest to have a crossing point added along Penberthy Road opposite to the drop kerb at the Millennium Hall following new information that has come to light since the resolution was made**, authorise any action and consider associated expenditure
  - iv) **To resolve to set up a direct debit in way of payment of the account held with South West Water Business (Source 4 Business) due to a change in their administration of the quarterly bills**, authorise any action and consider associated expenditure

**(d) Update from Love Portreath CAN**, authorise any action and consider associated expenditure

**(e) YOUTH Engagement Working Group**

- i) **General Update**

**(f) WAAF Site Working Group**

- i) **General Update**
- ii) **To approve the appointment of a competent independent contractor to carry out appropriate risk assessments on the WAAF Site**, authorise any action and consider associated expenditure

**(g) Update from the Facilities Working Group**

- i) **General Update**

**10. To receive various items of correspondence**, authorise any action and consider associated expenditure

- a) **Correspondence circulated by email**
- b) **General correspondence**
  - **Confirmation of the meeting with PFRAG on the 20<sup>th</sup> January 206**
- c) **Correspondence received since the preparation of this agenda**

**11. To give consideration to any applications received for grants/donations**

**12. To agree the date of the next meeting, 2<sup>nd</sup> February 2026, 6:30pm**

**13. Close of Meeting**

*L. Jose*

**Lucy Jose**

**CLERK TO THE COUNCIL & RFO**

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**Chairman – Cllr. Mr. I. Stewart**



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