

All Councillors are hereby summoned to attend the
FULL MEETING of PORTREATH PARISH COUNCIL
on Monday 1st December 2025, to be held at St. Mary's Church Hall, 6:30pm

A G E N D A

1. **Chairman's Welcome**
2. **To confirm the minutes of the additional full meeting of the council held on Monday 3rd November 2025**
3. **To Receive Apologies**
4. **Declaration of interests** Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda including any gifts or hospitality exceeding £25.
5. **Chairman's Report**
6. **Presentation from Sunny Corner Café on their plans for installing a sauna in Portreath, max 7-minute presentation, with a maximum of 3 minutes for Q&A**
7. **Public Participation Session**, when members of the public may raise matters with Councillors, (limited to 3 minutes per speaker with a maximum of 15 minutes in total)
8. **To receive the report of Cornwall Councillor Cliff Crawford**, authorise any actions and consider any associated expenditure
9. **Planning**
 - (a) **To give consideration as consultees to:**
 - i) **None**
 - (b) **To give consideration as consultees to any planning applications received since the preparation of this agenda**
 - (c) **To give consideration to any planning applications referred to the council under the 5-day notice protocol**
 - (d) **To note any planning appeals**
 - i) [PA25/05447 | Prior approval for proposed conversion of an agricultural building to two C3 dwellinghouses | The Orchard Nancekuke Redruth TR16 5UJ](#)
 - (e) **To receive the report of planning decisions and correspondence and authorise any actions**
10. **To receive the following reports**, authorise any action and consider associated expenditure
 - (a) **Finance**
 - i) **To receive report on the balance of the bank account**
 - ii) **To approve the bank reconciliation for the month of November 2025**
 - iii) **To receive the Payment Schedule for the period 1st November 2025 – 30th November 2025 and authorise payment of invoices received, and payments scheduled for 1st December 2025 – 31st December 2025**
 - iv) **To note any income received**
 - v) **To Note the price changes to the Octopus Electricity Tariff**

(b) Staffing Committee Update, authorise any action and consider associated expenditure

- i) **General update**
- ii) **To Ratify the decision made by the Clerk (informed by consultation with members) under delegated authority to extended application window for the job: Parish Council Support Officer be reopened**, authorise any action and consider associated expenditure
- iii) **To Ratify the decision made by the Clerk (informed by consultation with members) under delegated authority amended advertising for the job: Parish Council Support Officer**

(c) Clerks Report, authorise any action and consider associated expenditure

- i) **General update**
- ii) **To approve the purchase of the 14th edition of the book 'Charles Arnold Baker on Local Council Administration'**, authorise any action and consider associated expenditure
- iii) **To Ratify the decision made by the Clerk (informed by consultation with members) under delegated authority allow the organisers of the Trembling Tram Event erect a decorated and lit Christmas Tree at the entrance of the Tram.**

(d) To consider options for the Community Highways Improvement Programme, authorise any action and consider associated expenditure

(e) Update from Love Portreath CAN, authorise any action and consider associated expenditure

(f) YOUTH Engagement Working Group

- i) **General Update**

(g) WAAF Site Working Group

- i) **General Update**
- ii) **To consider the report of the working group with recommendations for the future of the WAAF site**, authorise any action and consider associated expenditure

(h) Budgeting Working Group

- i) **General Update**

(i) Tendering Working Group

- i) **General Update**

(j) Update from the Facilities Working Group

- i) **General Update**
- ii) **To ratify the decision made by the Clerk (informed by consultation with members) under delegated authority to purchase and install a key safe for the Community hub to facilitate a wider variety of bookings**

11. To Consider the LMP & SWCP initiatives for the year 26/27, authorise any action and consider associated expenditure

12. To set the Budget for the year 2026/27

13. To Set the Precept for the year 2026/27

- 14.To receive various items of correspondence, authorise any action and consider associated expenditure**
- a) Correspondence circulated by email**
 - b) General correspondence**
 - Introduction to Portreath Flood resilience Action Group
 - Request for Meeting with
 - c) Correspondence received since the preparation of this agenda**
- 15.To give consideration to any applications received for grants/donations**
- 16.To agree the date of the next meeting, 12th January 2026, 6:30pm**
- 17.To resolve under the 1960 Public Bodies (Admission to Meetings) Act to exclude the press and public due to the confidential nature of the business to be discussed**
- 18.To appoint a candidate to the role of Parish Council Support Officer employed under the new model contract on SCP 5-6, authorise any action and consider associated expenditure**
- 19.To consider the recommendation of the Tendering Working Group for awarding the contract: Management of the Portreath Public Toilets: 1st April 2026 – 31st March 2029, authorise any action and consider associated expenditure**
- 20.Close of Meeting**

L. Jose

Lucy Jose

CLERK TO THE COUNCIL & RFO

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Chairman – Cllr. Mr. I. Stewart

PORTREATH
PARISH COUNCIL