

All Councillors are hereby summoned to attend the
FULL MEETING of PORTREATH PARISH COUNCIL
on Monday 6th October 2025, to be held at St. Mary's Church Hall, 6:30pm

A G E N D A

1. **Chairman's Welcome**
2. **To confirm the minutes of the additional full meeting of the council held on Monday 1st September**
3. **To Receive Apologies**
4. **Declaration of interests** Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda including any gifts or hospitality exceeding £25.
5. **Chairman's Report**
6. **Public Participation Session**, when members of the public may raise matters with Councillors, (limited to 3 minutes per speaker with a maximum of 15 minutes in total)
7. **To receive the report of Cornwall Councillor Cliff Crawford**, authorise any actions and consider any associated expenditure
8. **Planning**
 - (a) **To give consideration as consultees to:**
 - i) *None*
 - (b) **To give consideration as consultees to any planning applications received since the preparation of this agenda**
 - (c) **To give consideration to any planning applications referred to the council under the 5-day notice protocol**
 - (d) **To note any planning appeals**
 - i) **Appeal Notification EN24/00205 2 Rookery Cottages**
 - (e) **To receive the report of planning decisions and correspondence and authorise any actions**
9. **To receive the following reports**, authorise any action and consider associated expenditure
 - (a) **Finance**
 - i) **To receive report on the balance of the bank account**
 - ii) **To approve the bank reconciliation for the month of September 2025**
 - iii) **To receive the Payment Schedule for the period 1st September 2025 – 30th September 2025 and authorise payment of invoices received, and payments scheduled for 1st October 2025 – 31st October 2025**
 - iv) **To note any income received**
 - v) **To Note the Unity Trust change in interest rate from 23rd November 2025**
 - vi) **To review the 25/26 budget**
 - vii) **To receive and consider the Draft Budget for the year 2026/27**, authorise any action and consider associated expenditure

- viii) **To form a budgeting working group for the process budgeting for the year 26/27, authorise any action and consider associated expenditure**
- ix) **To approve the Term of Reference for the Budgeting 26/27 Working Group**
- x) **To plan community engagement events to support the budget setting process for the year 26/27, authorise any action and consider associated expenditure**
- (b) Staffing Committee Update, authorise any action and consider associated expenditure**
- (c) Clerks Report, authorise any action and consider associated expenditure**
 - i) **General update**
 - ii) **To consider submitting an expression of interest to the Office of The Police & Crime Commissioners CCTV funding scheme to enhance the CCTV provision of the Parish Council, authorise any action and consider associated expenditure**
 - iii) **To Approve the purchase of a full set of XL toner cartridges for the office printer, authorise any action and consider associated expenditure**
 - iv) **To consider creating a Community Awards scheme for outstanding parishioners to be awarded at the Annual meeting, authorise any action and consider associated expenditure**
 - v) **To approve the holding of the Community Event 'Trembling Tram' on Parish Council owned land, authorise any action and consider associated Expenditure**
 - vi) **To Consider the purchase of appropriate Chains of Office, authorise any action and consider associated Expenditure**
- (d) Update from Love Portreath, authorise any action and consider associated expenditure**
- (e) YOUTH Engagement Working Group**
 - i) **General Update**
- (f) WAAF Site Working Group**
 - i) **General Update**
- (g) Update from the Facilities Working Group**
 - i) **General Update**
 - ii) **To consider the alternative option for security services for the parish office and community hub, authorise any action and consider associated expenditure**

10. To consider the contracts which up for renewal 01/04/2026, (Management of the Portreath Parish Public Toilets: Portreath) authorise any action and consider associated expenditure

- a) To confirm the need for the contract: *Management of the Portreath Parish Public Toilets: Portreath, for the period 01/04/16- 31/03/21***
- b) To appoint a working group to prepare tender documents, contacts and timescales for the contract: *Management of the Portreath Parish Public Toilets: Portreath, for the period 01/04/16- 31/03/29***

- c) To approve the Term of Reference for the Tendering Working Group:
Management of the Portreath Parish Public Toilets: Portreath, for the period 01/04/16- 31/03/29
- d) To approve a date for an additional full meeting of the council to approve the tendering process for the contract: *Management of the Portreath Parish Public Toilets: Portreath, for the period 01/04/16- 31/03/28*
- 11.To note the outcome of the application to de register 14.517 hectares of land at Nance Woods Portreath from the Register of Common Land, authorise any action and consider associated expenditure
- 12.To Adopt the IT Policy, authorise any action and consider associated expenditure
- 13.To receive various items of correspondence, authorise any action and consider associated expenditure
- a) Correspondence circulated by email
- b) General correspondence
- Various correspondence regarding the Environment Flood Alleviation Project, received prior to the EA Community Engagement Day
 - Speeding vehicles through the centre of Portreath
- c) Correspondence received since the preparation of this agenda
- 14.To give consideration to any applications received for grants/donations
- 15.To agree the date of the next meeting, 3rd November 2025, 6:30pm
- 16.Close of Meeting

PORTREATH

PARISH COUNCIL

L. Jose

Lucy Jose

CLERK TO THE COUNCIL & RFO

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Chairman – Cllr. Mr. I. Stewart