

**Councillors are hereby summoned to attend the
STAFFING COMMITTEE MEETING of PORTREATH PARISH COUNCIL
on Monday 17th June 2024, to be held at Mary's Church Hall, 7pm**

A G E N D A

- 1. To Appoint a Chairman for the Staffing Committee for the year 24/25**
- 2. To Appoint a Vice Chairman for the Staffing Committee for the year 24/25**
- 3. Chairman's Welcome**
- 4. To Receive Apologies**
- 5. Declaration of Interests**
- 6. Public Participation Session, when members of the public may raise matters with Councillors**
- 7. To prepare a plan for the 2024 staff appraisal process, authorise any action and consider associated expenditure**
- 8. Review of the Council's Health & Safety Policy**
- 9. Review of the Council's Dignity at Work Policy**
- 10. Review of the Council's Disciplinary Policy**
- 11. Review of the Council's Grievance Policy**
- 12. Review of the Council's Training and Development Policy**
- 13. Review of the Council's Equality & Diversity Policy**
- 14. Review of the Council's DSE Policy**
- 15. To consider recommending an amendment of the TOR to the full council**
- 16. To consider a schedule of meeting for the year 24/25**
- 17. Staffing and recruitment**
- 18. To agree the date of the next meeting, 18th September 2024**
- 19. Close of Meeting**

L. B. Jose

**CLERK TO THE COUNCIL
portreathparishcouncil@gmail.com**