

**All Councillors are hereby summoned to attend the
FULL MEETING of PORTREATH PARISH COUNCIL
on Monday 7th April 2025, to be held at St. Mary's Church Hall, 6:30pm**

A G E N D A

- 1. Chairman's Welcome**
- 2. To confirm the minutes of the additional planning of the council meeting held on Thursday 20th March 2025**
- 3. To Receive Apologies**
- 4. Declaration of interests** Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda including any gifts or hospitality exceeding £25.
- 5. Chairman's Report**
- 6. Public Participation Session**, when members of the public may raise matters with Councillors, (limited to 3 minutes per speaker with a maximum of 15 minutes in total)
- 7. To receive the report of Cornwall Councillor Dave Crabtree**, authorise any actions and consider any associated expenditure
- 8. Planning**
 - (a) To give consideration as consultees to:**
 - i) None**
 - (b) To give consideration as consultees to any planning applications received since the preparation of this agenda**
 - (c) To give consideration to any planning applications referred to the council under the 5-day notice protocol**
 - (d) To note any planning appeals**
 - (e) To receive the report of planning decisions and correspondence and authorise any actions**
- 9. To receive the following reports**, authorise any action and consider associated expenditure
 - (a) Finance**
 - i) To receive report on the balance of the bank account**
 - ii) To approve the bank reconciliation for the month of March 2025**
 - iii) To receive the Payment Schedule for the period 1st March 2025 – 31st March 2025 and authorise payment of invoices received, and payments scheduled for 1st April 2025 – 30th April 2025**
 - iv) To note any income received**
 - (b) Staffing Committee**, authorise any action and consider associated expenditure
 - (c) Clerks Report**, authorise any action and consider associated expenditure
 - i) General Report**

- ii) **To approve the use of an online donations platform for the council to generate donations for their services**, authorise any action and consider associated expenditure
- (d) Public Toilets**, authorise any action and consider associated expenditure
- (e) Update from Love Portreath**, authorise any action and consider associated expenditure
- (f) Update from the Facilities Working Group**
 - i) **To approve the Terms of Reference for the Facilities Working Group**, authorise any action and consider associated expenditure
 - ii) **General Update**
- 10. To give the Clerk Delegated Authority to add serving councillors to the banking mandate on appointment to the council**, authorise any action and consider associated expenditure
- 11. To give the Clerk Delegated Authority to remove Councillors from as signatories from the banking mandate at the point they cease to be councillors**, authorise any action and consider associated expenditure
- 12. To Adopt the updated Financial Regulations based on the NALC model document**, authorise any action and consider associated expenditure
- 13. To receive various items of correspondence**, authorise any action and consider associated expenditure
 - a) **Correspondence circulated by email**
 - b) **General correspondence**
 - **Resident | Environment Agency Flood Alleviation Scheme for the Parish of Portreath**
 - **Resident | Planning Enforcement Query**
 - **Member of the Public | Request for CCTV footage**
 - c) **Correspondence received since the preparation of this agenda**
- 14. To give consideration to any applications received for grants/donations**
- 15. To agree the date of the next meeting, 12th May 2025, 6:30pm**
- 16. To resolve under the 1960 Public Bodies (Admission to Meetings) Act to exclude the press and public due to the confidential nature of the business to be discussed**
- 17. To consider and approve the draft licence agreement produced by the council's legal advisor with reference to formalising use of council land to access and an adjoining business**, authorise any action and consider associated expenditure
- 18. To approve the instruction of a contractor to collect the waste and recycling from the Parish Office and Community Hub**, authorise any action and consider associated expenditure
- 19. Close of Meeting**

L. JOSE - Lucy Jose - CLERK TO THE COUNCIL & RFO

clerk@portreath-pc.gov.uk | www.portreath-pc.gov.uk | Chairman – Cllr. Mr. S Goodwin