

All Councillors are hereby summoned to attend the
FULL MEETING of PORTREATH PARISH COUNCIL
on Monday 3rd February 2025, to be held at St. Mary's Church Hall, 6:30pm

A G E N D A

1. **Chairman's Welcome**
2. **To confirm the minutes of the full council meeting held on Monday 13th January 2024**
3. **To Receive Apologies**
4. **Declaration of interests** Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda including any gifts or hospitality exceeding £25.
5. **Chairman's Report**
6. **Public Participation Session**, when members of the public may raise matters with Councillors, (limited to 3 minutes per speaker with a maximum of 15 minutes in total)
7. **To receive the report of Cornwall Councillor Dave Crabtree**, authorise any actions and consider any associated expenditure
8. **Planning**
 - (a) **To give consideration as consultees to:**
 - i) [PA24/00006/NDP | Redruth Neighbourhood Development Plan | Redruth Cornwall](#)
 - (b) **To give consideration as consultees to any planning applications received since the preparation of this agenda**
 - (c) **To give consideration to any planning applications referred to the council under the 5-day notice protocol**
 - (d) **To note any planning appeals**
 - (e) **To receive the report of planning decisions and correspondence and authorise any actions**
9. **To receive the following reports**, authorise any action and consider associated expenditure
 - (a) **Finance**
 - i) **To receive report on the balance of the bank account**
 - ii) **To approve the bank reconciliation for the month of January 2025**
 - iii) **To receive the Payment Schedule for the period 1st January 2025 – 31st January 2025 and authorise payment of invoices received, and payments scheduled for 1st February 2025 – 28th February 2025**
 - iv) **To note any income received**
 - (b) **Staffing Committee**
 - i) **General update**
 - (c) **Clerks Report**, authorise any action and consider associated expenditure
 - i) **General report**
 - ii) **To review and approve the Data Protection Impact Assessment for the Parish Office & Community Hub CCTV**
 - iii) **To review and adopt the CCTV Policy**

- iv) **To review and adopt the Keyholder Policy for the Parish Office and Community Hub**
 - (d) **Police Liaison Report**, authorise any action and consider associated expenditure
 - (e) **Update from the Climate Action Working Group**, authorise any action and consider associated expenditure
 - i) **General Update**
 - (f) **WAAF Site Working Group**, authorise any action and consider associated expenditure
 - i) **General Update**
 - ii) **To consider and approve a procedure for allocating places on the working group**
 - (g) **Public Toilets**, authorise any action and consider associated expenditure
10. **Update on projects for the year 24/25**, authorise any action and consider associated expenditure
- a) **Parish Office and Community Hub**,
 - i) **General update**
 - b) **Potential Acquisition of the land known as: Lighthouse Hill Car Park, Recreational Ground, Playing Field & surrounding land from Cornwall Council**,
 - i) **General update**
 - ii) **Resolve to defer progressing the project until Cornwall Council agree a deal under devolution for a nominal fee**
11. **To receive various items of correspondence**, authorise any action and consider associated expenditure
- a) **Correspondence circulated by email**
 - b) **General correspondence**
 - Request from Marazion town council to consider a motion of no confidence in Cornwall Council's planning and enforcement department
 - Numerous requests to attend the WAAF Site working group meeting.
 - Safety of Lithium-ion Batteries Campaign
 - c) **Correspondence received since the preparation of this agenda**
12. **To give consideration to any applications received for grants/donations**
13. **To agree the date of the next meeting, 3rd March 2025, 6:30pm**
14. **To resolve under the 1960 Public Bodies (Admission to Meetings) Act to exclude the press and public due to the confidential nature of the business to be discussed**
15. **To approve the instruction of a contractor to carry out a legionella risk assessment on the building**, authorise any action and consider associated expenditure
16. **Close of Meeting**

L. Jose

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Chairman - Councillor Mr. S Goodwin