

All Councillors are hereby summoned to attend the FULL MEETING of PORTREATH PARISH COUNCIL on Monday 2<sup>nd</sup> December 2024, to be held at St. Mary's Church, 6:30pm

## A G E N D A

1. Chairman's Welcome
2. To confirm the minutes of the full council meeting held on Monday 4<sup>th</sup> November 2024
3. To Receive Apologies
4. Declaration of Interests
5. Chairman's Report
6. **Public Participation Session**, when members of the public may raise matters with Councillors, (limited to 3 minutes per speaker with a maximum of 15 minutes in total)
7. To receive the report of Cornwall Councillor Dave Crabtree, authorise any actions and consider any associated expenditure
8. Planning
  - (a) To give consideration as consultees to:
    - i) [PA24/07422 | Change of use of Funeral Directors to residential HMO and installation of replacement windows | Harbour Homecare Unit 5 Jacquemand Industrial Estate New Portreath Road Redruth Cornwall TR16 4QQ](#)
    - ii) [PA24/07418 | Retention of two buildings to be used as holiday lets and/or ancillary accommodation. | Primrose Cottage Mile Hill Porthtowan Truro Cornwall TR4 8TY](#)
    - iii) [PA24/08497 | Proposed single storey rear extension and internal alterations | 3 Belerion Road Portreath Redruth Cornwall TR16 4PA](#)
    - iv) [PA24/08856 | Proposed extension and re-modelling of bungalow, and a new separate garden room to rear of property. | 11 Forthvean Portreath Redruth Cornwall TR16 4NY](#)
  - (b) To give consideration as consultees to any planning applications received since the preparation of this agenda
  - (c) To give consideration to any planning applications referred to the council under the 5-day notice protocol
  - (d) To note any planning appeals
  - (e) To receive the report of planning decisions and correspondence and authorise any actions
9. To receive the following reports, authorise any action and consider associated expenditure
  - (a) Finance
    - i) To receive report on the balance of the bank account
    - ii) To approve the bank reconciliation for the month of November 2024
    - iii) To receive the Payment Schedule for the period 1<sup>st</sup> November– 30<sup>th</sup> November and authorise payment of invoices received, and payments scheduled for 1<sup>st</sup> December 2024 – 31<sup>st</sup> December 2024
    - iv) To note any income received

- (b) Staffing Committee**
- i) general update**
  - ii) To give consideration to the duty for employers to prevent sexual harassment in the workplace, which comes into place on 26 October 2024**
- (c) Clerks Report**, authorise any action and consider associated expenditure
- i) General report**
  - ii) To give consideration to purchasing an outdoor case for the community defibrillator**
- (d) Police Liaison Report**, authorise any action and consider associated expenditure
- (e) Update from the Youth and Community Engagement Working Group**, authorise any action and consider associated expenditure
- (f) Update from the Climate Action Working Group**, authorise any action and consider associated expenditure
- i) General Update**
  - ii) To review and update the Climate Action Plan**
- (g) Public Toilets**, authorise any action and consider associated expenditure
- 10. To Consider the LMP & SWCP initiatives for the year 25/26**, authorise any action and consider associated expenditure
- 11. To Consider the future of the WAAF Site**, authorise any action and consider associated expenditure
- 12. To ratify the decision to allow Cormac to carry out improvement works on Parish Council Land (Duke of Leeds Land) along to Coast to Coast multi use trail**, authorise any action and consider associated expenditure
- 13. To set the Budget for the year 2025/26**
- 14. To Set the Precept for the year 2025/26**
- 15. Update on projects for the year 24/25**, authorise any action and consider associated expenditure
- a) Parish Office and Community Hub**
    - i) General update**
  - b) Potential Acquisition of the land known as: Lighthouse Hill Car Park, Recreational Ground, Playing Field & surrounding land from Cornwall Council**
    - i) General Update**
- 16. To receive various items of correspondence**, authorise any action and consider associated expenditure
- a) Correspondence circulated by email**
  - b) General correspondence**
    - Suggestion that the council signs up to easy fundraising
    - Information from a parishioner regarding the inviting of MP's to council meetings
    - Further correspondence regarding parking arrangements at Chynance.
  - c) Correspondence received since the preparation of this agenda**
- 17. To give consideration to any applications received for grants/donations**
- 18. To agree the date of the next meeting, 13<sup>th</sup> January 2025, 6:30pm**

- 19.To resolve under the 1960 Public Bodies (Admission to Meetings) Act to exclude the press and public due to the confidential nature of the business to be discussed**
- 20.To consider quotations for a keyholding and security service for the new parish office and community hub and appoint a preferred contractor, authorise any action and consider associated expenditure**
- 21.Close of Meeting**

*L.Jose*

Lucy Jose - CLERK TO THE COUNCIL & RFO

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Chairman - Councillor Mr. S Goodwin

The logo for Portreath Parish Council is a stylized circular emblem composed of several overlapping, curved segments in shades of light blue, yellow, and green, resembling a sun or a stylized landscape.

PORTREATH  
PARISH COUNCIL