

**All Councillors are hereby summoned to attend the
FULL MEETING of PORTREATH PARISH COUNCIL
on Monday 7th October 2024, to be held at St. Mary's Church Hall, 6:30pm**

A G E N D A

- 1. Chairman's Welcome**
- 2. To confirm the minutes of the planning meeting of the council held on Monday 23rd September 2024**
- 3. To Receive Apologies**
- 4. Declaration of Interests**
- 5. Chairman's Report**
- 6. Public Participation Session**, when members of the public may raise matters with Councillors, (limited to 3 minutes per speaker with a maximum of 15 minutes in total)
- 7. To receive the report of Cornwall Councillor Dave Crabtree**, authorise any actions and consider any associated expenditure
- 8. Planning**
 - (a) To give consideration as consultees to:**
 - i) None**
 - (b) To give consideration as consultees to any planning applications received since the preparation of this agenda**
 - (c) To give consideration to any planning applications referred to the council under the 5-day notice protocol**
 - (d) To note any planning appeals**
 - (e) To receive the report of planning decisions and correspondence and authorise any actions**
- 9. To receive the following reports**, authorise any action and consider associated expenditure
 - (a) Finance**
 - i) To receive report on the balance of the bank account**
 - ii) To approve the bank reconciliation for the month of September August 2024**
 - iii) To receive the Payment Schedule for the period 1st September 2024 - 30th September 2024, and authorise payment of invoices received, and payments scheduled for 1st October 2024 – 31st October 2024**
 - iv) To note any income received**
 - v) To review the 24/25 Budget**
 - vi) To receive the first draft of the 25/26 Budget**
 - vii) To plan community engagement events to support the budget setting process for the year 25/26**
 - (b) Staffing Committee**
 - i) general update**
 - (c) Clerks Report**, authorise any action and consider associated expenditure
 - i) General report**

- ii) To note the change in interest rate from 01/11/2024 for the Unity Trust instant access account.
- iii) To approve expenditure to engage a contractor to manage the Japanese Knotweed identified on the Duke of Leeds Land, authorise any action and consider associated expenditure

(d) Police Liaison Report, authorise any action and consider associated expenditure

(e) Update from the Youth and Community Engagement Working Group, authorise any action and consider associated expenditure

(f) Update from the Climate Action Working Group, authorise any action and consider associated expenditure

10. Update on projects for the year 24/25, authorise any action and consider associated expenditure

a) Former Public Toilets

- i) **Update on the progression of the redevelopment of the building**, authorise any action and consider associated expenditure

b) Public Toilets

- i) **General Update**

c) Potential Acquisition of the land known as: Lighthouse Hill Car Park, Recreational Ground, Playing Field & surrounding land from Cornwall Council, authorise any action and consider associated expenditure

- i) **General Update**

- ii) **To consider adopting the business case prepared by the working group**, authorise any action and consider associated expenditure

11. To receive various items of correspondence, authorise any action and consider associated expenditure

a) Correspondence circulated by email

b) General correspondence

- i) **Arc of Attrition Event notification**

- ii) **Silting of the Stream at Portreath (Open letter to Environment Agency)**

c) Correspondence received since the preparation of this agenda

12. To give consideration to any applications received for grants/donations

13. To resolve under the 1960 Public Bodies (Admission to Meetings) Act to exclude the press and public due to the confidential nature of the business to be discussed

14. To consider the contract Litter Collecting in the Parish of Portreath for the period 1st April 2023 to 31st March 2026, authorise any action and consider associated expenditure

15. To consider quotations for works identified By Cornwall Highways under the S154 Notification and appoint a contractor to carry out the required tree works, authorise any action and consider associated expenditure

16. Close of Meeting

L. Jose

Lucy Jose - CLERK TO THE COUNCIL & RFO

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Chairman - Councillor Mr. S Goodwin



PORTREATH
PARISH COUNCIL