

**All Councillors are hereby summoned to attend the
FULL MEETING of PORTREATH PARISH COUNCIL
on Monday 5th February 2024, to be held at St. Mary's Church Hall, 6:30pm**

A G E N D A

- 1. Chairman's Welcome**
- 2. To confirm the minutes of the full council meeting held on Monday 8th January 2024**
- 3. To Receive Apologies**
- 4. Declaration of Interests**
- 5. Chairman's Report**
- 6. Public Participation Session**, when members of the public may raise matters with Councillors, (limited to 3 minutes per speaker with a maximum of 15 minutes in total)
- 7. To receive the report of Cornwall Councillor Dave Crabtree**, authorise any actions and consider any associated expenditure
- 8. To fill by co-option the casual vacancy of councillor**
 - (a) Candidates to introduce themselves to Councillors** (Maximum of 3 minutes each)
 - (b) Questions to the candidates from Councillors** (maximum 3 minutes per candidate)
 - (c) Councillors to vote for the preferred candidate**
 - (d) Signature of Declaration of Office Register by newly appointed Councillor**
- 9. Planning**
 - (a) To give consideration as consultees to:**
 - i) PA23/09381 | 'Erection of 7 sustainable holiday units' with variation of condition 7 of decision PA12/07395 dated 04/10/2012. | Cambridge Barn New Portreath Road Redruth Cornwall TR16 4QL**
 - ii) PA24/00310 | Certificate of lawfulness for existing use of land for residential purposes | 2 Rookery Cottages Mile Hill Porthtowan Truro Cornwall TR4 8TY**
 - iii) PA24/00565 | Removal of existing detached garage and construction of new extension providing utility, office and conservatory, with a balcony over. New porch at front, and decking added at rear. | Pentre Green Lane Portreath Redruth Cornwall TR16 4NX**
 - iv) PA24/00506 | Proposed modular classroom building | Portreath Community Primary School Penberthy Road Portreath Redruth Cornwall TR16 4LU**
 - (b) To give consideration as consultees to any planning applications received since the preparation of this agenda**
 - (c) To give consideration to any planning applications referred to the council under the 5-day notice protocol**
 - (d) To note any planning appeals**
 - (e) To receive the report of planning decisions and correspondence and authorise any actions**
- 10. To receive the following reports**, authorise any action and consider associated expenditure
 - (a) Finance**
 - i) To receive report on the balance of the bank account**

- ii) To approve the bank reconciliation for the month of January 2024
- iii) To receive the Payment Schedule for the period 1st January – 31st January 2024 and authorise payment of invoices received, and payments scheduled for 1st February 2024– 29th February 2024
- iv) To note any income received

(b) Clerks Report, authorise any action and consider associated expenditure

- i) **General report**
- ii) To approve the purchase of business contract sim cards for the parish mobile telephone and Wi-Fi dongle
- iii) To approve the upgrade of the first aid training for the Clerk to the full First Aid at Work qualification

(c) Police Liaison Report, authorise any action and consider associated expenditure

(d) Update from the Youth and Community Engagement Working Group

- i) **General Update**
- ii) **Netball Update**
- iii) **Netball proposal: Consider resolving to support a netball match organised by the Community Junior Netball volunteers.**

(e) Update on Warm Welcome: Portreath

(f) Update from the Climate Action Working Group

11. Update on projects for the year 23/24, authorise any action and consider associated expenditure

a) Former Public Toilets

- i) **General Update**
- ii) To consider and approve the updated risk assessment for the former public toilet building
- iii) Update on the progression of the redevelopment of the building, authorise any action and consider associated expenditure

b) Public Toilets

- i) **General Update**

c) WAAF Site

- i) **General Update**
- ii) Update on the progress of the planning application for the potential 100% affordable housing development of the Former WAAF Site

d) Neighbourhood Development Plan - To receive the report on the possibility of reviewing the Portreath NDP, authorise any action and consider associated expenditure

e) Potential Acquisition of the land known as: Lighthouse Hill Car Park, Recreational Ground, Playing Field & surrounding land from Cornwall Council, authorise any action and consider associated expenditure

- i) **General Update**
- ii) To approve the approach to Cornwall Council with a timetable for public engagement for the potential acquisition of the land known as: Lighthouse Hill Car Park, Recreational Ground, Playing Field & surrounding land
- iii) To consider and approve the Terms of Reference for the working group: Acquisition of the land known as: Lighthouse Hill Car Park, Recreational Ground, Playing Field & surrounding land

12. To receive various items of correspondence, authorise any action and consider associated expenditure

a) Correspondence circulated by email

b) General correspondence

- Correspondence from the NDP Steering Group relating to comments made by the council reference to the lack of provisions of affordable housing within the NDP at the December 2023 full meeting of the council
- Correspondence from objectors to the potential 100% affordable housing development of the Former WAAF Site
- Feedback to the parish office and community hub survey
- Correspondence regarding Badgers at the WAAF Site

c) Correspondence received since the preparation of this agenda

13. To give consideration to any applications received for grants/donations

14. To agree the date of the next meeting, 4th March 2024, 6:30pm

15. Close of Meeting

Chairman - Councillor Mr. I Stewart

L. B. Jose

CLERK TO THE COUNCIL
portreathparishcouncil@gmail.com

PORTREATH
PARISH COUNCIL