

## Proposal – Warm Welcome ‘Thursday Coffee Morning’ Outing

The ‘Thursday Coffee Morning Club’ has been going since December 2022. We now have 10-15 regular parishioners, who attend. Age ranges from 60 – 94, but we have had a few younger people attend in their 30s/40s. As you know from Lucy’s report in March, we have asked the parishioners for some feedback. One suggestion was to have a coach trip.

### Research

We have been in contact with Age Concern and spoken to the Transport Manager, Ann Lewis. This has been positive. We have been advised:

- We can hire a minibus, which comes with a fully qualified/trained driver
- We need to be members of Age Concern which costs: £54.00/year (**find attached**)
- The minibus, driver and passengers would be covered by Age Concerns Liability Insurance, for getting on, while on and getting off the minibus.
- The Cost to hire the minibus would be a minimum of £90.00, plus volunteer expenses for collecting the minibus. This covers up to 60 mileage (**find attached**)
- The minibus is a 16-seater (without wheelchair users)
- There is a First Aid Kit on the minibus (this is checked regularly)
- The driver is NOT first aid trained
- The Insurance and Excess only comes in, if we supplied the driver, so this wouldn’t apply to Portreath Parish Council.

### Outing Details:

**Who:** This will be offered primarily to anyone who attends the Thursday Coffee Morning.

**What:** Initial ‘outing’ which has been requested by parishioners.

**Where:** For the first trial outing, we will take the parishioners to Lelant Garden Centre, as it isn’t too far away.

**When:** We hope that the day out will be held on Thursday 8<sup>th</sup> June or Thursday 15<sup>th</sup> June (currently both dates are available). Timings to be confirmed, but possibly: leaving the church at 10.30am and arriving back no later than 14.30.

**How:** We have a DRAFT ‘Waiver Form’ for the council to approve. This would need to be signed by the parishioner and be witnessed. We will ask people to complete these at home and bring them back the following week.

**Cost –** We can ask parishioners to make a small donation towards the cost and subsidise the rest from the already agreed budget.

**Risk Assessment & Safeguarding:**

A Risk Assessment will be completed for this trip.

The Safeguarding Policy and Procedure should be adopted by the council by the time the trip takes place. We need to ensure that it covers 'trips/events' as well as the coffee mornings themselves.

**This proposal is to ask the Parish Council to:**

- 1) AGREE to support this trip
- 2) AGREE to finances required: Age Concern membership
- 3) AGREE to the Council subsidising or to pay for the trip (cost of minibus plus volunteer expenses)
- 4) AGREE the Waiver Form

**All documents are included for your information:** Age Concern Membership form and Age Concern Hire Agreement Terms and Conditions.