



Lucy Jose, Portreath Parish Council
By email: clerk@portreath-pc.gov.uk

Your ref:
Grant ref: NKEP13 26_27
Date: 4 August 2026

Dear Lucy,

Cornwall Council Community Chest Scheme

I am pleased to inform you that Cornwall Councillor Cliff Crawford has awarded funding through the Community Chest grant scheme totalling **£215** in support of Portreath Parish Council.

The grant is made on the basis that your organisation meets the terms and conditions of the scheme (see attached). You agreed in your application that you would follow these terms and conditions.

We will now send the grant to the Council's Finance Team for payment. If you do not receive payment within a reasonable timescale or there are any other issues with your grant, please contact me as soon as possible. My email address is provided below.

Please could you send me a brief email to let me know how the project went and confirm the use of the funds.

I wish you well in the development and completion of your project and congratulate you on the success of your application.

Yours sincerely

Elisabeth Allcorn

Elisabeth Allcorn
Communities Support Assistant
Localism Team
Tel: 01872 322222
Email: elisabeth.allcorn@cornwall.gov.uk

c.c. Cllr Cliff Crawford

Councillor Community Chest Grant Scheme - Terms and Conditions

1. Grants awarded under the scheme must only be used to support the expenditure identified in the application, as approved, and for no other purpose.
2. The grant should usually be spent within six months of being awarded. If it is likely that there will be a delay, the applicant must notify the Localism Team.
3. The applicant should retain all receipts and proof of expenditure for the purposes of possible audit at a later date.
4. The applicant must not use the grant for any unlawful activities, the promotion of political and/or religious activity or activities that are discriminatory on the grounds of religion, race, sex, sexual preference, age or disability.
5. The applicant must not use the grant to pursue any activity required to meet statutory regulations.
6. Projects should not be for private profit.
7. If appropriate, the applicant must have insurance for any activity which the grant will be wholly or partly funding. This includes public liability cover at any community event.
8. Recognition of Cornwall Council financial support must be included on any promotional materials.
9. The applicant will be required to participate in any publicity deemed appropriate by Cornwall Council associated with the offer of funding.
10. Follow guidance on safeguarding
 - <https://www.cornwall.gov.uk/health-and-social-care/childrens-services/child-protection-and-safeguarding/>
 - <https://www.cornwall.gov.uk/health-and-social-care/adult-social-care/safeguarding-adults/>