

## Co-option Application Form

Full Name	
Home Address	
Post Code	
Telephone Number	
Mobile Phone Number	
Email Address	

### Qualifications (Essential)

**Please answer the yes/no questions carefully as they set out the legal qualifications for being a parish councillor qualifications**

- Are you a British citizen, a Commonwealth citizen or a citizen of a European Union country? **Yes/No**
- Are you 18 or over? **Yes/No**

(You only need one of the following four qualifications but please say Yes to all that apply)

- Are you on the electoral register for the parish? **Yes/No**
- Have you lived either in the parish, or within three miles of its boundary, for at least a year? **Yes/No**
- Have you been the owner or tenant of land in the parish for at least a year? **Yes/No**
- Have you had your only or main place of work in the parish for at least a year? **Yes/No**

### Disqualifications

- Are you the subject of a bankruptcy restrictions order or interim order? **Yes/No**
- Have you within the last five years been convicted of an offence in the UK, the Channel islands or the Isle of Man which resulted in a sentence of imprisonment (whether suspended or not) for a period of three months or more without the option of a fine? **Yes/No**
- Are you disqualified by order of a court from being a member of a local authority? **Yes/No**
- Are you disqualified by any other reason as outlined in the Local Government Act 1972, s80 **Yes/No**

**What you can bring to the parish council: These attributes are useful but not essential, please tick any that you have relevant experience or knowledge:**

- Knowledge of Portreath Parish Council work in general
- Knowledge of the local area in general
- Experience of other voluntary organisations (as committee)
- Experience of other voluntary organisations (as staff or volunteer)
- Community Development
- General Management
- Financial Management
- Project Management
- Monitoring and Evaluation
- Planning
- Policy Making
- Law
- Accounting
- IT
- HR
- Chairing
- Consensus building
- Energy and Enthusiasm
- Governance
- Community engagement
- Youth Work
- Event Planning
- Catering

Do you have anything you wish to contribute to the Parish Council not mentioned above either in terms of experience, knowledge or skills?

Please tell us your reasons for wishing to become a Parish Councillor?

When is your preferred time for attending meetings Day/evening/either

*(Unfortunately, under present legislation the Parish Council is not permitted to contribute to the cost of councillors' childcare or care of dependants.)*

Are there any factors, other than exceptional circumstances, that might prevent you from regularly attending the monthly Parish Meetings?

Are there any local issues that you are particularly interested in that you believe could be of benefit to the community?

What are your hobbies/interests?

Lastly are there any questions you would like to ask us?

As a councillor representing your community you will help keep it a great place to live and work. You will be supported in your role and will be expected to undertake training. You should have a positive outlook and a can-do attitude and be willing to work as part of a team.

**Signed:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Please return to the Parish Clerk:

**Mrs Lucy Jose**  
**Parish Clerk & RFO**  
16 Glenfeadon Terrace  
Portreath  
Cornwall  
TR16 4JX  
Email: [clerk@portreath-PC.gov.uk](mailto:clerk@portreath-PC.gov.uk)