

Co-option Application Form

Full Name	
Home Address	
Post Code	
Telephone Number	
Mobile Phone Number	
Email Address	

Qualifications (Essential)

Please answer the yes/no questions carefully as they set out the legal qualifications for being a parish councillor qualifications

- Are you a British citizen, a Commonwealth citizen or a citizen of a European Union country? **Yes/No**
- Are you 18 or over? **Yes/No**

(You only need one of the following four qualifications but please say Yes to all that apply)

- Are you on the electoral register for the parish? **Yes/No**
- Have you lived either in the parish, or within three miles of its boundary, for at least a year? **Yes/No**
- Have you been the owner or tenant of land in the parish for at least a year? **Yes/No**
- Have you had your only or main place of work in the parish for at least a year? **Yes/No**

Disqualifications

- Are you the subject of a bankruptcy restrictions order or interim order? **Yes/No**
- Have you within the last five years been convicted of an offence in the UK, the Channel islands or the Isle of Man which resulted in a sentence of imprisonment (whether suspended or not) for a period of three months or more without the option of a fine? **Yes/No**
- Are you disqualified by order of a court from being a member of a local authority? **Yes/No**

What you can bring to the parish council: skills audit (Desirable)

Please tick the boxes below relevant to your knowledge Specific to Parish Council

- Knowledge of Portreath Parish Council work in general
- Knowledge of Portreath Parish Council work specifically
- Knowledge of the local authority involved with Portreath Parish Council
- Knowledge of the local statutory agencies involved with Portreath Parish Council
- Knowledge of national policy concerning Portreath Parish Council

General to Parish Council

- Knowledge of the local area in general
- Knowledge of current good practice for charities
- Experience of other voluntary organisations (as committee)
- Experience of other voluntary organisations (as staff or volunteer)
- Campaigning
- Partnership Working
- Community Development

Management/Organisation

- General Management
- Financial Management
- Project Management
- Monitoring and Evaluation
- Planning
- Policy Making

Professional

- Law
- Accounting
- IT
- HR

Committee

- Chairing
- Consensus building
- Energy and Enthusiasm
- Strategic thinking
- Governance

Do you have anything you wish to contribute to the Parish Council not mentioned above either in terms of experience, knowledge or skills?

Please tell us your reasons for wishing to become a Parish Councillor?

Although you may have no experience as a Parish Councillor what is your perception of the role of a Portreath Parish Council?

When is your preferred time for attending meetings Day/evening/either

(Unfortunately, under present legislation the Parish Council is not permitted to contribute to the cost of councillors' childcare or care of dependants.)

Are there any factors, other than exceptional circumstances, that might prevent you from regularly attending the monthly Parish Meetings?

Are there any local issues that you are particularly interested in that you believe could be of benefit to the community?

What are your hobbies/interests?

Lastly are there any questions you would like to ask us?

As a councillor representing your community you will help keep it a great place to live and work. You will be supported in your role and will be expected to undertake training. You should be comfortable working electronically. You should have a positive outlook and a can-do attitude and be willing to work as part of a team.

Signed:

Date:

Please return to the Parish Clerk:

**Mrs Lucy Jose
The Parish Clerk & RFO
16 Glenfeadon Terrace
Portreath
Cornwall
TR16 4JX**

Email: portreathparishcouncil@gmail.com