

Clerks Report: MARCH 2024

General Update:

- 06/02/24 Submitted CCF 6-month monitoring review form and supporting information. The CCF grant was for £2725 and covered some of the costs of the 'Professional and technical support for building a parish office & community hub'.
 - Fees for Quantity Surveyor to produce bill of materials and costs
 - Land contamination & mining searches & survey fee
 - Fees for structural engineer to complete necessary calculations.

The total cost of these elements was £3661.25 + vat.

CCF Monitoring meeting with facilitator scheduled for 07/03

- 07/02 & 08/02 reviewed and updated the CAWG pages of the website. Significant updates undertaken approx. 5 hrs
- 26/02/24 Internal Audit Preparations. 4 hours
- Applied for the Free Kings Portrait supplied by Cubiquity, funded by the UK government. This is free to all town and parish council.
- 20/02/24 Attended carbon footprint training session
- 21/02/23 & 23/02/23 Working group meeting former toilets project. Studying the grant offer letter and associated documentation. Follow up emails and follow up meeting with grant facilitator. 6 Hours.
- Attended networking event Illogan Parish Council. Discussion Topics
 - Staff Uniform
 - Sourcing Supplies Locally, Office equipment, stationary etc.
 - Defibrillator (suppliers, maintenance and cost)
 - CULP Grant Application
 - Meeting Room layout and procedure
 - 2025 Elections
 - New SLCC Model Contract
 - Free Training provided by SLCC & Scribe
 - Free Portrait of HMK available to Town & Parish Councils
 - **.gov.uk** domains for website and email addresses [NALC: Briefing on email addresses 09.02.24](#)
- Attended SLCC Meeting of Clerks of Smaller Councils – Zoom
 - Alteration to planning consultee time scales
 - Model Contract
 - Legionella Control
 - Antisocial behaviour in children play areas
 - The effect of the Easter Break on Meetings
 - Funding Churches – NALC update
 - Responsibility of the council for training of cleaning contractors
 - **.gov.uk** domains for website and email addresses
- 27/02 Cllr Jarman Attended Code of Conduct Training

Agenda Items

- TP1 form – See attached email
- Painting Working Party – Public Toilets 2 (2 hour) sessions to complete the work.

- Planning:

As consultees:

- [PA24/00065 | Erection of dwelling \(revisions to approved design\) | Plot 2 Glen Villas The Incline Portreath Cornwall TR16 4PB](#)
- [PA24/00699 | Part-commenced replacement and raising of roof with conversion of loft space to provide bedroom, removal of conservatory, extensions at ground floor level and associated internal alterations. | Pigallie Cambrose Redruth Cornwall TR16 4HT](#)
- [PA24/00931 | Erection of agricultural storage building. | Land North East Of Cosy Nook Nancekuke Redruth Cornwall TR16 5UG](#)
- [PA24/01005 | Change of use \(no operational development\) from Bed and Breakfast to residential dwellinghouse | Cliff House Cliff Terrace Portreath Redruth Cornwall TR16 4LE](#)
- [PA24/00501 | The proposed development consists of demolishing an existing 20 year fibre glass radome structure and replacing it with a new radome. | RRH Portreath Portreath Redruth TR16 4RA](#)
- [PA23/08436 | Proposed 22no. affordable bungalows | WAAF Site Cambrose Redruth Cornwall TR16 4HT \(see advice below\)](#)

Outside of our parish:

- [PA24/01178 | Erection of agricultural building \(retrospective\). | Rayle Farm Bridge Hill Bridge Redruth Cornwall TR16 4QP](#)

- Planning Report

- PRE APP Closed – Advice Given
[PA23/01373/PREAPP | Pre-application advice for erection of 5 \(No\) family homes with associated access, parking and landscaping works. | Land South Of Colletts Court Feadon Lane Portreath Cornwall TR16 4PE](#)
- **APPROVED**
[PA23/10296 | Construction of detached garage with garden store below. | 13 Greenfield Terrace Portreath Redruth Cornwall TR16 4LY](#)

WAAF Site

[PA23/08436 | Proposed 22no. affordable bungalows | WAAF Site Cambrose Redruth Cornwall TR16 4HT](#)