

### **Chairmans report March 4<sup>th</sup> 2024**

1. I have been in touch with the new Highways Manager for our area over a number of subjects within the parish since he took up the position last year. He has offered an informal meeting with councillors to get to know each other and to discuss how we can work together. A meeting has been arranged towards the end of the month and if anybody has any specific Highways related issues to be addressed, then please let me or the clerk know.
2. We will be discussing the CLUP grant offer letter later in the meeting, but I would like to highlight how much time this has been taking up and in particular that of the clerk. For example, myself, Vicki and Lucy had a 3 hour meeting to go through the 74 page offer letter to ensure we fully understood it. The result of this required another online meeting involving Vicki, Simon and Lucy with the facilitations officer which took over an hour. I highlight this to ensure that everyone is fully aware of the administration workload, even before we put a spade in the ground. When we hopefully move forward with the project, this looks likely to continue and as we learn more, the administration workload looks to get worse. I mention this specifically as we have not budgeted extra hours for our clerk within the budget for 2024/25. I therefore ask all councillors to bear this in mind when asking the clerk to do work for them on other projects.
3. I attended the recent Illogan parish meeting to compare their procedures with our own. They are much more formal than ours, but basically follow the same format. I picked up on a few pieces of information that I am following up upon.