

Portreath Parish Council Budget and Precept Recommendation for the year 2022/23



Background

This document looks at the actual spend in the year 20/21, the budget and predicted spend for the year 21/22. Also included are the figures for the predicted income for the year 2022/23, including a recommendation for setting the budget and precept for the year 2022/23.

Budget Breakdown

Toilets: There was no planned maintenance for 21/22, however there was significant reactive maintenance undertaken. High use of the toilets is a factor in this and should be considered for the year 2022/23. The increase in cost of electricity should also be considered as well as the rise in CIPH in line with contracts for managing the facilities. *Recommendation £28,000.00.*

Parish Maintenance: Rise in CIPH in line with the contracts for maintenance and litter picking should be considered. *Recommendation £10,000.00*

Administration: *Recommendation, events, staffing and administration budget to be split and each heading to have its own budget stream.*

Administration: Consideration should be made for the general rise in costs. Thought should also be given to the lifespan of the Clerks computer; purchased in 2017 councillors should bear in mind that the general lifespan for such equipment is 3 years. It should also be taken into consideration that there has been underspend in a number of areas due to COVID-19 and the council has now moved meetings to a venue where payment is required for the rental of rooms. *Recommendation £ 5500.00*

Staffing: Staffing costs will increase in line with the contracts of the paid staff and in line with the NJC salary scale agreement. *Recommendation £19,000.00*

Events: £500 for the Remembrance Service. £1000 for The Queens Jubilee including for the purchase of a jubilee beacon and the hosting of a beacon lighting event. £500 for other events. *Recommendation £2000.00*

Public Lighting: Transferred to Cornwall Council in January 2021. No recommended budget allocation for the year 22/23. *Recommendation: remove from future budgets.*

Footpaths: We continue to assist the residents of bridge moor by trimming the path from the road at a cost of approximately £200 a year. *Recommendation £200.00*

WAAF Site: Aside from the potential WAAF Site project which may take a number of years to come to fruition, general up keep and maintenance should be considered. *Recommendation £1500*

Section 137: £1000 allocation to for the Remembrance Service. £500 allocation for small grants. £500 allocation emergency grants. There have been no requests for large grants for the year 22/23. A significant effort should be made to promote the grant funding available from this council for community groups and organisations. *Recommendation £2000.00*

Projects:

For consideration:

- | | |
|-------------------------------------|-------------------------|
| - Former Toilets | £????? |
| - WAAF Site | £????? |
| - Traffic Calming on Penberthy Road | approximately £5000.00 |
| - Devolution of Light House Hill | in excess of £40,000.00 |
| - Risk Assessments | £1000.00 |
| - Love Portreath CAN | £3000 |

Portreath Parish Council Budget and Precept Recommendation for the year 2022/23

Recommendation:

- £2000 allocation to Former Toilets project to either see through the transfer to the PIC or if not a viable option funds to progress the backup options.
- £500 IT Support
- £500 for risk assessments – actions
- £3000 to support Love Portreath CAN
- £500 general signage
- With no firm business plans for either the WAAF site or Lighthouse Hill, it is recommended budgets of £2000 for each area to continue with feasibility studies for the projects.

Total Recommended Budget for Projects: £10,500.00

Contingency: Reserve funds up to 20/21 were referred to as contingency fund. These were not earmarked and previously totalled approximately 23% of the precept.

Reserves:

Consideration should be given to allocation ear marked reserves in the following areas:

- **Election** – to cover expenditure should an election be required: £3000.00
- **Staffing** - to cover contractual obligations should staff be absent from work due to sickness: £2200.00
- **Future Projects** – Building reserves for future projects: £5,000.00
- **Operational reserve**, minimum of 3 months running costs of the council up to 12 months for a small council (minimum of 25% of budget before including reserves) as recommended by the good Councillors Guide to Finance and Transparency. *Recommendation: £23,000.00*

Area	20/21 Actual Spend	21/22 Budget	21/22 Predicted Expenditure	Recommended Budget 22/23
Toilets	£25,706.00	£28,560.00	£24,000.00	£28,000.00
Parish Maintenance	£5,934.00	£11,900.00	£10,830.00	£10,000.00
Admin	£19,423.00	£21,317.00	£4,000.00	£5,500.00
Staffing			£17,000.00	£19,000.00
Events				£2,000.00
Public Lighting	£3,976.00			
Footpaths	£60.00	£200.00	£120.00	£200.00
WAAF Site	£90.00	£1,000.00	£500.00	£1,500.00
S 137	£1,010.00	£2,000.00	£1,750.00	£2,000.00
Projects	£17,113.00	£11,000.00	£6,000.00	£10,500.00
Contingency	£5,451.00			
misc. expenditure			£2,500.00	
Total	£78,763.00	£75,977.00	£66,700.00	£79,700.00
Reserves				
Election		£3,000.00		£3,000.00
Staffing		£0		£2,200.00
Operational Reserve		£18,994.25		£23,000.00
Future Projects Fund		£3,513.10		£5,000.00
		£101,484.35	TOTAL	£112,900.00

Portreath Parish Council Budget and Precept Recommendation for the year 2022/23

Budget Recommendation

It is recommended that for this Council to continue to run and enable the projects planned to be delivered a budget of £112,900.00 would be required.

Balance Carried Forward

It is anticipated that the balance of the accounts carried into the year 22/23 based on the predicted spend outlined above will be £ 39190.00

Predicted Income

To date the only confirmed income for the year 22/23 is the CTS grant totalling £617.06. Any donations received in the past must not be relied upon being replicated in the current financial climate.

Precept Increase Considerations:

The below chart gives an indication of the effect the increase will have on the average council tax payer. The Council tax base has increased since setting of the 21/22 budget meaning there are more (Band D equivalent) council tax paying properties in the parish, sharing the cost of the precept.

	comparison of potential precept amounts for 22/23								
	19/20	20/21	21/22	22/23	22/23	22/23	22/23	22/23	
Precept	£49,200.00	£50,000.00	£65,000.00	£65,000.00	£70,000.00	£73,093.00	£75,000.00	£80,000.00	
Over all Increase on previous year	2.50%	1.60%	30.00%	0.00%	7.70%	12.45%	15.40%	23.10%	
No of Band D equivalent Properties *	614.25	623.92	595.35	599.7	599.7	599.7	599.7	599.7	*Based on 99.1% Collection Rate
Precept per annum	£80.10	£80.14	£109.18	£108.39	£116.73	£121.88	£125.06	£133.40	* per Band D Property
Precept per month	£6.67	£6.68	£9.10	£9.03	£9.73	£10.16	£10.42	£11.12	* per Band D Property
Precept per week	£1.54	£1.54	£2.10	£2.08	£2.24	£2.34	£2.41	£2.57	* per Band D Property
% Increase	0.56%	0.05%	36.24%	-0.95%	6.60%	11.42%	14.76%	22.38%	* per Band D Property

Portreath Parish Council Budget and Precept Recommendation for the year 2022/23



Precept Recommendations:

In order to meet the requirements of the proposed budget detailed earlier in this report it is recommended that this council raises the Precept to £73,093.00 a total increase of 12.45% or 11.42% based on a 'band D' property.

Income	Amount
Existing funds	39,190.00
Precept	73,093.00
Grants	
CTS Grants	617.00
Others	0.00
Total	112,900.00

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