

# Portreath Parish Council Budget and Precept Recommendation for the year 2021/22



## Background

This document looks at the actual spend in the year 19/20, the budget and predicted spend for the year 20/21. Also included are the figures for the predicted income for the year 2021/22, including a recommendation for setting the precept for the year 2021/22.

## Budget Breakdown

Area	19/20 Actual Spend	20/21 Budget	20/21 Predicted Expenditure	Recommended Budget 21/22
<b>Toilets</b>	£ 17,716.00	£ 24,115.00	£ 26,776.00	£ 28,560.00
<b>Parish Maintenance</b>	£ 4,682.00	£ 7,100.00	£ 6,500.00	£ 11,900.00
<b>Admin</b>	£ 16,622.00	£ 25,881.00	£ 18,571.00	£ 21,317.00
<b>Public Lighting</b>	£ 587.00	£ 770.00	£ 4,130.00	£ -
<b>Footpaths</b>	£ 120.00	£ 200.00	£ 120.00	£ 200.00
<b>WAAF Site</b>	£ -	£ 1,000.00	£ 100.00	£ 1,000.00
<b>S 137</b>	£ 2,534.00	£ 2,000.00	£ 1,410.00	£ 2,000.00
<b>Projects</b>	£ 20,738.00	£ 21,000.00	£ 18,202.00	£ 11,000.00
<b>Contingency</b>	£ -	£ 4,000.00	£ 6,000.00	£ -
<b>Total</b>	£ 62,999.00	£ 86,066.00	£ 81,809.00	£ 75,977.00
<b>Reserves</b>				
<b>Election</b>				£ 3,000.00
<b>Min. 3 months</b>				£ 18,994.25
<b>Future Projects Fund</b>				£ 3,513.10
			<b>TOTAL</b>	<b>£ 101,484.35</b>

**Toilets:** When the 20/21 budget was set the allowance for cleaning costs was significantly under estimated. There was a significant unbudgeted expenditure during 20/21 on the replacement of the toilet doors. It should be noted that the remaining toilet door and the door to the service corridor will need replacing during 21/22 and that the budget for cleaning should be set in line with the contract issues for the period 1<sup>st</sup> April 2020-31<sup>st</sup> March 2023.

**Parish Maintenance:** Thought should be given to including the replacement of the parish notice boards at an estimated cost of £4500.00.

**Administration:** Staffing costs will increase in line with the contracts of the paid staff. Consideration has also been given to the general rise in costs. Thought should also be given to the lifespan of the Clerks computer; money has been spent upgrading during 20/21 but councillors should bear in mind that the general lifespan for such equipment is 3 years. It should also be taken into consideration that there has been underspend in a number of areas due to COVID-19.

**Public Lighting:** It is too be assumed that the adoption of the public lighting by Cornwall Council will have happened by the start of 2021/22 therefore there will be no need for budget for this area.

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**Footpaths:** We continue to assist the resident of bridge moor by trimming the path from the road at a cost of approximately £200 a year.

**WAAF Site:** Following the recommendation of Cllr. Jose the budget requirement of £500 to be allocated to cover the maintenance of the access to the neighbouring land and the trimming of the access road formerly carried out by Cornwall Council and an additional budget of £500 be set aside for the new council to consider moving forward the proposals for the redevelopment of the WAAF site as a wildlife and education resource.

**Section 137:** The S 137 spending has been limited to this point due to COVID-19, but it is assumed that grants will be awarded to local organisations totalling £600 in 20/21.

**Projects:** Former Toilets. Dependant on the outcome of the structural survey £5000 should be allocated to start the process for sourcing grant funding to repurpose the building or the sale of the building. £3000 should be allocated in equal shares to IT support, risk assessments and general signage. £3000 be set aside for supporting Portreath Climate Action Network.

**Contingency:** During 20/21 all COVID response expenditure has been recorded under the contingency heading. It should be noted that grants totalling £10750 were received from Cornwall Council to cover the cost of the COVID response. Income for the year 20/21 has not been affected by the pandemic. It should also be noted that in 20/21 the contingency for the toilets and admin were included under the budget heading for each area rather than under the contingency heading.

## **Reserves:**

Previously reserves have not been included when looking at the budget, however members should consider future projects when setting levels for the reserves, including the contingency under this budget heading and using the Good Councillors Guide to Finance and Transparency when setting this figure for the 2021/22 budget. It is a recommendation that an Election Reserve of £3000 be created and a fund for saving towards future projects.

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## Budget Recommendation

It is recommended that for this Council to continue to run and enable the projects planned to be delivered a budget of £101,484.35 would be required.

## Balance Carried Forward

It is anticipated that the balance of the accounts carried into the year 21/22 based on the predicted spend outlined above will be £ 35,500.00

## Predicted Income

To date the only confirmed income for the year 21/22 the only confirmed income is the CTS grant totalling £984.35. Any donations received in the past must not be relied upon being replicated in the current financial climate.

## Precept Increase Considerations:

The below chart gives an indication of the effect the increase will have on the average council tax payer.

	19/20	20/21	comparison of potential precept amounts for 21/22					
			21/22	21/22	21/22	21/22	21/22	
<b>Precept</b>	£49,200.00	£50,000.00	£47,711.34	£50,000.00	£55,000.00	£60,000.00	£65,000.00	
<b>Over all Increase on previous year</b>	2.5%	1.6%	-5.5%	0.0%	10.0%	20.0%	30.0%	
<b>No of Band D equivalent Properties *</b>	614.25	623.92	595.35	595.35	595.35	595.35	595.35	*based on 100% Collection Rate
<b>Precept per annum</b>	£80.10	£80.14	£80.14	£83.98	£92.38	£100.78	£109.18	* per Band D Property
<b>Precept per month</b>	£6.67	£6.68	£6.68	£7.00	£7.70	£8.40	£9.10	* per Band D Property
<b>Precept per week</b>	£1.54	£1.54	£1.54	£1.62	£1.78	£1.94	£2.10	* per Band D Property
<b>% Increase</b>	0.56%	0.05%	0.00%	0.05%	15.27%	25.75%	36.24%	* per Band D Property

## Precept Increase Recommendations:

In order to meet the requirements of the proposed budget detailed earlier in this report it is recommended that this council raises the Precept to £65,000.00 a total increase of 30% or 36.24% based on a band D property.

Income	Amount
Existing funds	35,500.00
Precept	65,000.00
Grants	0.00
CTS Grants	984.35
Others	0.00
<b>Total</b>	<b>101,484.35</b>

\*Estimated