

# **Clerks Report 1<sup>st</sup> September 2025**

## **Points of Interest**

- **Code of Conduct Training.** It is a legal requirement for all councillors to attend Code of Conduct training within 6 months of being elected. (6<sup>th</sup> November 2025, if elected in the recent round of elections) This applies to all councillors even if you have attended this training in a previous term as councillor. Councillors if you have not yet booked your CoC training session, please speak to Emma as a matter of urgency to book onto a course.
  - **Councillor email addresses.** It is essential that you set up and use the councillor email addressed you have been allocated to ensure you are not missing essential correspondence. If you are not already set up with your councillor email address, please let me know ASAP so that we can assist you in logging in. From the 1<sup>st</sup> September we will only be email
  - **VAT Claim £2012.18 Submitted 30/07/25**
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## **Staffing Committee Update**

Staff Annual Leave will cover the weeks commencing

22/09

Therefore, this means that whilst the office will be staffed, there will be a limited service from the Clerk and Assistant. Please do bear this in mind when sending emails. If your emails are of an important or time sensitive nature please do copy both [clerk@portreath-pc.gov.uk](mailto:clerk@portreath-pc.gov.uk) & [enquiries@portreath-pc.gov.uk](mailto:enquiries@portreath-pc.gov.uk) or direct to the Chairman [lan.stewart@portreath-pc.gov.uk](mailto:lan.stewart@portreath-pc.gov.uk)

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## **Facilities Working Group Update**

## **Youth Engagement Working Group Update**

## **WAAF Site Working Group Update**

- WG meeting held on the 8<sup>th</sup> July
  - Received one EOI to rent/lease the WAAF site for a 'peppercorn rent'
  - Received one EOI to purchase the WAAF site
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## **Love Portreath Update**

20/08/2025

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- 1) **Litter Pick...3rd August** Good turnout as usual, and good weather which is always a bonus. Many thanks to all who turned up to help and to all the dog walkers and members of the community who pick up litter on a regular basis on their beach walks.
- 2) **Beach Bin** The Bin is now back on the beach and the signage seems to be working. We continue to monitor the contents to remove any litter and place in appropriate bins. Thanks to everyone who checks this.
- 3) **PPC meeting with SWW.** Two representatives attended to represent Love Portreath. A follow up meeting to discuss the resilience/ performance of the sewerage system after recent improvements to be held next year after more prolonged rainfall in the winter.
- 4) **Meeting with Perran Moon and Steve Reed, Secretary of State for the Environment, to discuss SW Water's performance and the impact of sewage spills on local people.** Members of Love Portreath were invited to attend the meeting but due to other commitments were unable to do so. However, a resident attended and has updated us on what was discussed.
- 5) **Litter Pick....Sunday 7th September 10.00** The next Litter Pick will be on the above date. It would be great to see some new faces. Drinks and snacks as usual kindly provided by Portreath Arms.

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### Agenda Items

- 10. To note that Portreath has been added to the switch off profile for streetlighting by Cornwall Council from September 2025, authorise any action and consider associated expenditure**

Dear all,

As you may be aware we've been working towards switching off streetlighting in certain circumstances. Switch off and dimming will be coming to all almost all communities across Cornwall.

We have seen a number of examples from across the country and Europe where authorities have adopted this best practice, to save carbon, save costs and to contribute to improving the environment for nature. In Cornwall we began in December 2023 with phase 1 covering 10 parishes, and are now progressing to a more extensive roll-out targeting 1000 lights per month. The 'programme' based on lights that have been replaced by LED during the predetermined maintenance route schedule.

The next areas to be added to the switch-off profile are;

Portreath	Tregrehan
Mount Hawke	Charlestown
Blackwater	London Apprentice
Probus	Tregorrick
Victoria Ind Est	Porthpean
St Dennis	Scredde
Carlyon Bay	Tregadillet

We plan to switch-off streetlighting (midnight to 5am) at the beginning of September in these areas.

There has been a careful selection process, including liaison with local police, in choosing the most appropriate streetlights to switch off.

We are sure that soon this will be seen as the norm, however we ask the local Parish Councils to support this initiative and be the conduit for either requests to switch back on (in exceptional circumstances and in liaison with the police) or for further lights to be turned off which we would be happy to consider.

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There is an [Interactive Mapping Page](#) that will show the exact lights that will be switch-off. Please note the mapping will not yet show switch-off for your area as we are finalising details and arranging for the map to be amended, however this will be completed by the weekend prior to switch off. We can however give an indication based on the current review if requested.

A further email confirming the start date of this switch-off will be sent as soon as we are able to, with the aim of being two weeks before planned switch-off.

If you have any queries or concerns please do not hesitate to contact [streetlighting@cornwall.gov.uk](mailto:streetlighting@cornwall.gov.uk).

Kind Regards

**| Highways Technology Manager**

Transport, Environment & Maritime Infrastructure | Environment & Connectivity

Sustainable Growth & Development | Cornwall Council

Dear all,

Further to my email below dated 7 August 2025, I can confirm the next phase of switch-off will be applied to your area in the week commencing 1 September 2025. The public facing interactive mapping page is due to be updated by Sunday 31 August.

If you have any queries or concerns please do not hesitate to contact [streetlighting@cornwall.gov.uk](mailto:streetlighting@cornwall.gov.uk).

Kind Regards

**Amy Looker | Highways Technology Manager**

Transport, Environment & Maritime Infrastructure | Environment & Connectivity

Sustainable Growth & Development | Cornwall Council

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[www.cornwall.gov.uk](http://www.cornwall.gov.uk) | 'Onen hag oll'

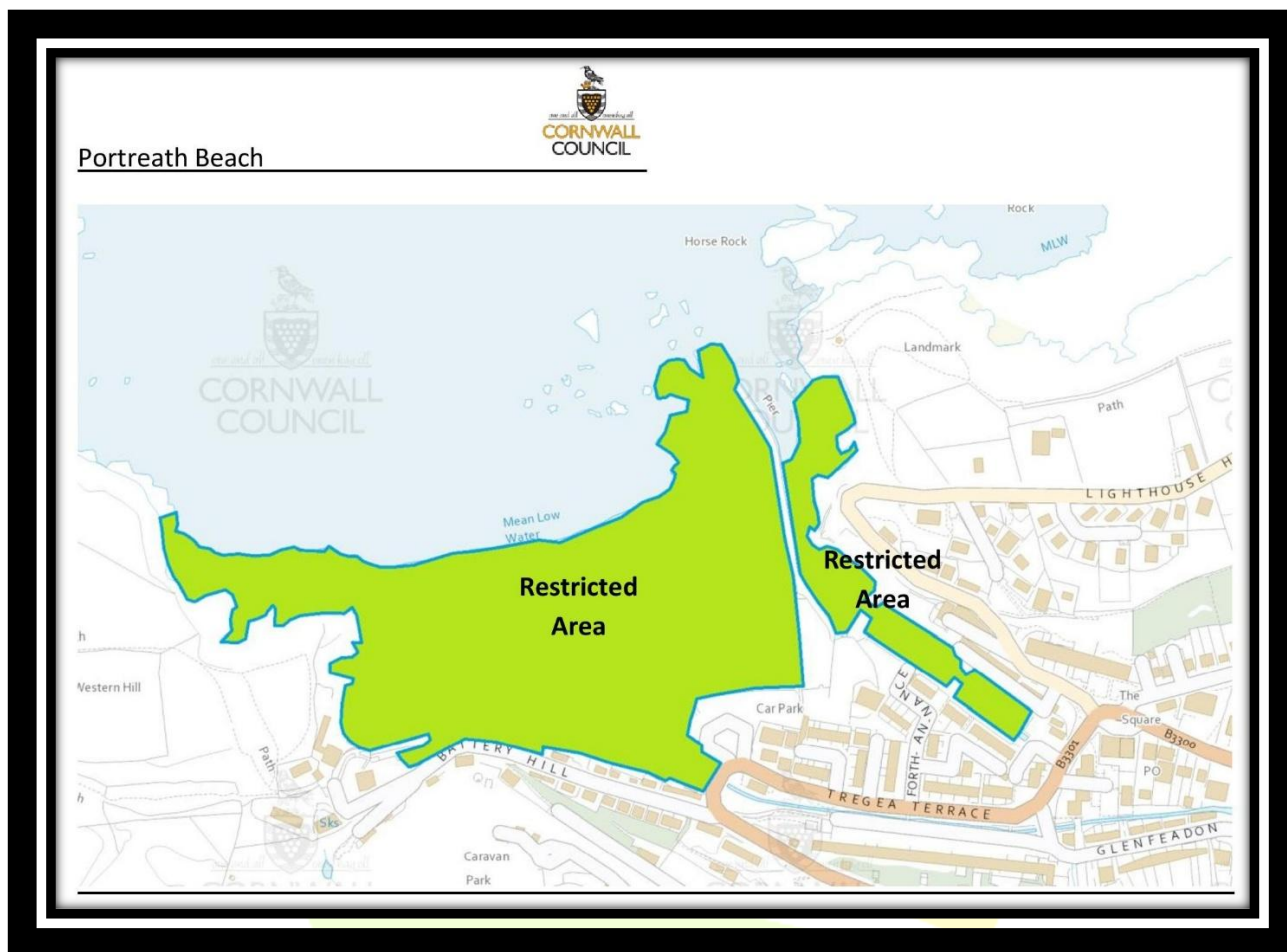
Room 109, Main Building, Radnor Road, Scorrier, TR16 5EH

### **12. To formulate a response to the Cornwall Council: Public Spaces Protection Order: Review of existing dog bans on beaches, authorise any action and consider associated expenditure**

To answer the questions:

- 1) **Do you agree with the principle of dogs on beaches restrictions?**
- 2) **Do you agree with the current restrictions?**
- 3) **Are there any amendments needed in terms of reduced or increased restrictions? Please specify the beach name.**
- 4) **Do you have evidence to support the need for any amendments?**

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## Planning Report

### Applications for consideration:

#### 5 Day Notices:

#### Appeals:

[PA24/05868 | Sub-division and extension of existing dwelling to provide an additional dwelling | 15 Glenfeadon Terrace Portreath Redruth Cornwall TR16 4JX](#) Appeal Allowed. No Costs claimed.

#### Approved:

[PA25/03635 | Provision of a covered slurry store tank and associated works | Carvannel Farm North Cliffs Camborne Cornwall TR14 0HQ](#)

[PA25/03634 | Provision of a Farmyard Manure building and associated works | Carvannel Farm North Cliffs Camborne Cornwall TR14 0HQ](#)

[PA25/03635 | Provision of a covered slurry store tank and associated works | Carvannel Farm North Cliffs Camborne Cornwall TR14 0HQ](#)

#### Refused:

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Closed Advice Given:

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## Donation Request

(confidential personal data redacted)

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## Correspondence (confidential personal data redacted)

- Various Correspondence from a Harbour Resident to Cornwall Harbours (Chris Jones) in copy regarding the works that are ongoing following the water leak at Portreath Harbour.
- Various items of correspondence objecting to a (community) booking for an event being held in the Community Hub on the 19<sup>th</sup> August

- **Received 20/08/25**

Further to your response to the above consultation, please now find attached the consultation response database, which includes Licensing's response/comments to you. Also attached is the amended draft Street Trading Policy for your information.

The attached will form part of the public agenda pack when this matter is further considered by the Licensing Act Committee at its meeting on 4 September 2025.

For your information, the agenda will published at this link at least a week before the hearing:

<https://democracy.cornwall.gov.uk/ieListMeetings.aspx?CId=601&Year=0>

Kind regards

**Julie Flower | Principal Licensing Practitioner (Policy)**

Public Protection (Licensing), Cornwall Council, New County Hall, Truro TR1 3AY

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PORTREATH  
PARISH COUNCIL