

Clerks Report 12th May 2025

Points of Interest

- 24/25 CIL report. See attached CIL Report. We received £871.91 in in the year 24/25 and had £3313.17 remaining from previous years. The total of £4185.08 was spent as part of the Parish Office & Community hub project. The balance of CIL funding currently stands at NIL. The assistant to the Clerk will be undertaking a review of all planning application approved over the last 4 years and ensuring that any CIL due has been collected.
- Portreath beach is one of just 5 beaches in Cornwall to be awarded the Seaside award for 2025!
[Portreath - seaside-awards-2025](#)

Staffing Committee Update

Staff Annual Leave

- | | | |
|---------------------------------|--------------------------------------|----------|
| - W/C 26 th May 2025 | Clerks Annual Leave | 19 Hours |
| - W/C 9 th June | Assistant to the Clerks Annual Leave | 8 Hours |

The Chair and Clerk conducted

Facilities Working Group Update

Quotation for ground works required to stop water pooling outside the Community Hub door attached.

Youth Engagement Working Group Update

Quotation for outreach youth worker to follow.

WAAF Site Working Group Update

Agenda Items

Planning Report

Applications for consideration: None

5 Day Notices:

[PA24/07422 | Change of use of Funeral Directors to residential HMO and installation of replacement windows | Harbour Homecare Unit 5 Jacquemand Industrial Estate New Portreath Road Redruth Cornwall TR16 4QQ](#)

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Council Response: 20/05/2025 – Agree with the recommendation of the planning officer.

Appeals: None

Approved: None

Refused: None

Closed Advice Given:

PA25/02733 | Change of Use from Agriculture to Flexible Commercial Use - Prior Notification (Building under 150M2) | The Orchard Nancekuke Redruth Cornwall TR16 5UJ

Donation Request

(confidential personal data redacted)

None

Correspondence (confidential personal data redacted)

Received 09/05/25

Many thanks for your email. I would however urge caution in your content and tone. Belittling language and unsubstantiated accusations are unhelpful and do not adequately align with your role as clerk.

*Contrary to your email, I am more than aware that this is an EA initiative and that they hold responsibility for discovery, design, delivery and implementation to BAU. My emails are simply establishing if the Parish Council is aware of **its duties** to effectively understand all aspects of this plan, ideally through its own research, and through rigorous analysis and discussion with the EA, before **providing de facto approval via the unanimous vote**. Your responses in bold blue capitals below signify that this is probably not the case.*

*Where PPC is not responsible for the project, it **is** responsible for passing the unanimous vote in favour. It is also clearly responsible for the statement in the 7 April minutes "the council agreed that biggest unintended outcome would be doing nothing and the village flooding". It suggests that the council understands what the other risks are, or importantly, what they could be. With that in mind, one would assume that some form of risk assessment by the council, would have been drafted in order to make an assertion regarding their perceived largest risk. It is extremely concerning to note that this is not the case, and moreover, that this lack of due diligence is not considered an issue by our representatives in office.*

Given that the council have no accurate data or records to reflect broader public sentiment, I request that they make a formal correction in the next parish meeting. Rather than "members noted that feedback from residents was largely positive" it should read "members noted that in their limited interactions with members of the public, verbal sentiment was largely perceived by them as positive". This is a point of fact and if not amended could suggest at best, negligence, or in the worst case, deliberate mis-leading by the council to residents, as well as the EA.

I am extremely concerned to note that the council does not consider it within its duties to communicate with the people it serves in a way that allows the group to adequately reflect views in a data driven, measurable way. I am also concerned to note that the PPC does not consider it a responsibility to communicate about the very things it is being consulted on, and importantly, where appropriate, advertise public consultations. Since my initial

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correspondence I note a slight increase in communication via social media and this is a welcome improvement, but by no way does it reflect what should be defined as clear deliverables in a PPC communications and stakeholder strategy and delivery plan.

I note that the PPC website, contrary to best practice, fails to upload minutes until almost a calendar month after the meeting. I am concerned what impact this has on accuracy and potential to adjust the record.

I also note that contrary to Local Government Association Model Councillor Code of Conduct 2021 there is no clear signposting on the PPC website to the complaints policy and procedures. Please could you guarantee that this will be updated no later than 1 calendar month.

Finally, I welcome your communication with the monitoring officer and legal reps, hopefully their advice and review of Parish Council practises may bring about a welcome change in due diligence and performance.

I have been invited to a private F2F meeting with the EA at 9am on Monday 12 May before heading to London for work. I will be dialling in a colleague who will be taking a record of the meeting and I will share that with the PPC thereafter no later than 48hrs after the discussion.

Many thanks,

Council Response: 21/05/25 (response formulated upon the advice of Cornwall ALC)

Dear

Thank you for your email.

Your points have been noted. To pick up on two of these points:

- The minutes for the meeting held on the 7th April were approved at the annual meeting of the council. These are a legal record of the meeting and cannot be changed.*
- Portreath Parish Council published its complaints Procedure on its website.*

Kind regards

PORTREATH
PARISH COUNCIL