**Co-option Application Form**

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| Full Name  |  |
| Home Address  |  |
| Post Code  |  |
| Telephone Number |  |
| Mobile Phone Number  |  |
| Email Address  |  |

**Qualifications (Essential)**

**Please answer the yes/no questions carefully as they set out the legal qualifications for being a parish councillor qualifications**

* Are you a British citizen, a Commonwealth citizen or a citizen of a European Union country? **Yes/No**
* Are you 18 or over? **Yes/No**

(You only need one of the following four qualifications but please say Yes to all that apply)

* Are you on the electoral register for the parish? **Yes/No**
* Have you lived either in the parish, or within three miles of its boundary, for at least a year? **Yes/No**
* Have you been the owner or tenant of land in the parish for at least a year? **Yes/No**
* Have you had your only or main place of work in the parish for at least a year? **Yes/No**

**Disqualifications**

* Are you the subject of a bankruptcy restrictions order or interim order? **Yes/No**
* Have you within the last five years been convicted of an offence in the UK, the Channel islands or the Isle of Man which resulted in a sentence of imprisonment (whether suspended or not) for a period of three months or more without the option of a fine? **Yes/No**
* Are you disqualified by order of a court from being a member of a local authority? **Yes/No**
* Are you disqualified by any other reason as outlined in the Local Government Act 1972, s80 **Yes/No**

**What you can bring to the parish council: These attributes are useful but not essential, please tick any that you have relevant experience or knowledge:**

* Knowledge of Portreath Parish Council work in general
* Knowledge of the local area in general
* Experience of other voluntary organisations (as committee)
* Experience of other voluntary organisations (as staff or volunteer)
* Community Development
* General Management
* Financial Management
* Project Management
* Monitoring and Evaluation
* Planning
* Policy Making
* Law
* Accounting
* IT
* HR
* Chairing
* Consensus building
* Energy and Enthusiasm
* Governance
* Community engagement
* Youth Work
* Event Planning
* Catering

Do you have anything you wish to contribute to the Parish Council not mentioned above either in terms of experience, knowledge or skills?

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Please tell us your reasons for wishing to become a Parish Councillor?

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When is your preferred time for attending meetings Day/evening/either

*(Unfortunately, under present legislation the Parish Council is not permitted to contribute to the cost of councillors’ childcare or care of dependants.)*

Are there any factors, other than exceptional circumstances, that might prevent you from regularly attending the monthly Parish Meetings?

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Are there any local issues that you are particularly interested in that you believe could be of benefit to the community?

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What are your hobbies/interests?

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Lastly are there any questions you would like to ask us?

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As a councillor representing your community you will help keep it a great place to live and work. You will be supported in your role and will be expected to undertake training. You should have a positive outlook and a can-do attitude and be willing to work as part of a team.

**Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Please return to the Parish Clerk:

**Mrs Lucy Jose**

**Parish Clerk & RFO**

**Portreath Parish Council Office & Community Hub**

**Sea Front**

**Portreath**

**Cornwall**

**TR16 4NN**

**Email:** **clerk@portreath-PC.gov.uk**