

# Clerks Report 2<sup>nd</sup> September 2024

## Meetings/ Training/Holiday

- Bank Holiday	26/08/24
- Parish Office Working Group Meeting <b>1.5 hours</b>	29/07/24
- Parish Office Working Group Meeting <b>1.5 hours</b>	09/08/24
- Parish Office Working Group finance meeting <b>1.5 hours</b>	22/08/24
- Parish Office Working Group Meeting <b>1.5 hours</b>	23/08/24
- Annual Appraisal <b>1.5 hours</b>	27/08/24
- Staffing Committee Working Group Meeting <b>1.5 hours</b>	27/28/24

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## Points of Interest

- Submitted VAT Claim for June 24 totalling **£6268.03** (*received 28/28/24*) 22/08/24
  - **CAP Highways Safety Scheme:** Highways have provided the design for the highway safety improvements on Beach Road, Portreath. The full plans will go out to public consultation ASAP.
  - **BOPP** donations during the month of August total **£9.50**
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## Staffing Committee Update

The staffing committee held a working group meeting on the 27<sup>th</sup> August to discuss staffing levels for the council, in particular when the new office is up and running. The working group have started to put together a job description, personal specification, job title, a starting SCP, time scale for advertising and recruiting which will all be agreed at the next meeting of the staffing committee.

Staff appraisals were also held on the 27<sup>th</sup> August with Cllrs. Nash and Stewart.

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## Agenda Items

- 10. To note the conclusion of Audit - Annual Governance and Accountability Return for the year ending 31<sup>st</sup> March 2024, authorise any action and consider associated expenditure**

[Notice of conclusion of audit: Annual Governance and Accountability Return for the year ended 31st March 2024](#)

- 11. To approve the draft of the letter to South West Water outlining the vote of No Confidence at the meeting 29/07/24 and requesting that they consider working with the council to look at the promised enhanced monitoring, the planned improvements and to have input into how the promised funding will be allocated further more to engage with the community in this process, authorise any action and consider associated expenditure**

[DRAFT Letter SWWater](#)

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**12. To consider the request of parishioners for support in reducing the speed limit on Chapel Hill from 60mph to 40mph, authorise any action and consider associated expenditure**

Following on from the email discussed at our last meeting the group of parishioners has supplied the following report:

### Slow Down Porthowan Report

*We are hoping that this issue can be put on the agenda for the next meeting.*

*We have just finalised the report we would like presented at the next Portreath Parish Council meeting on Monday 2nd September. We are also sending it to St Agnes Parish Council for their meeting on 9th September, as it covers both areas.*

*We are seeking written support from both St Agnes and Portreath Parish Council, and local Councillors before we send this report (with minor changes and updates) through to Cornwall Council. At the same time as we send it through to Cornwall Council we will be submitting the petition through the Cornwall Council Petition Scheme.*

*We hope that in putting this detailed report together, that it helps everyone tasked with the role of making the decisions on our roads understand the situation and the public opinion better.*

*Thanks,*

*on behalf of the Porthowan Road Safety Action Group.*

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## Planning Report

### **Applications for consideration:**

[PA24/05868 | Sub-division and extension of existing dwelling to provide an additional dwelling | 15 Glenfeadon Terrace Portreath Redruth Cornwall TR16 4JX](#)

### **5 Day Notices:**

None

### **Approved:**

None

### **Refused:**

[PA23/08436 | Proposed 22no. affordable bungalows | WAAF Site Cambrose Redruth Cornwall TR16 4HT](#)

### **Closed Advice Given:**

[PA24/05593 | Prior Notification for Proposed Temporary Recreational Campsite \(60 Days\) | Rookery Farm Field Porthowan Cornwall TR4 8TY](#)

### **Planning for note:**

None

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## Donation Request (confidential personal data redacted)

None

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## Correspondence

Correspondence from members of the public (confidential personal data redacted)

- Received 20/08/24 from a parishioner

*Forgive my lack of knowledge on this, but I was wondering if you record your parish council meetings at all please? I was chatting to my neighbour, PERSONAL DATA REDACTED who often can't get about and they say they feel out of the loop about things going on the village. I also know a few other people, myself included, who would like to attend more meetings and would find a recording really handy to fit around work, childcare, etc. If you do something like this, could you please signpost me..? I don't remember there being a recording last time I was there, so I'm guessing not but thought I'd ask. If you don't do this at the moment, do you think you'd consider starting this? I know there are lots of people in the village who are really interested in knowing what's going on the village but yet I know not that many people go the meetings! Not everyone could watch a recording obviously, but I wondered if it might be quite useful for some people. I wondered if it wouldn't be allowed but they record the Cornwall council meetings so I'm guessing it would be ok?*

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