

Clerks Report 15th June 2026

Additional Council Meeting and Staffing Committee Meeting

Points of Interest

Staff Training

- 18th May PCSO attended Accessibility Training
- 3rd June the Clerk Attend SLCC South West Training Seminar. (Travel funded by a Parish Council in the Clerks network group)

Planning Report

Applications for consideration:

[PA26/02233 | Proposed Side Extension for Disabled Person. | Geevor Chapel Meadow Porthtowan Truro Cornwall TR4 8FB](#)

5 Day Notices:

Appeals:

Approved:

[PA26/02282 | Proposed development comprising the conversion of the existing loft space to create additional habitable accommodation with front & rear dormers & inset balcony. Demolition & replacement of the existing single-storey rear extension & associated internal & external refurbishment works. | True North Green Lane Portreath Redruth Cornwall TR16 4NX](#)

Refused:

Closed Advice Given:

Other:

Correspondence

(confidential personal data redacted)

Agenda Items

Staffing Committee Meeting

8. To prepare a plan for the 2026 staff appraisal process, authorise any action and consider associated expenditure

Clerk's recommendation:

W/c 20th July or 3rd August

9. Review of the Council's Health & Safety Policy

Clerks Recommendation:

- Improve Accessibility of Document, Adding alt text, headings and bullet points.
- Section: 3.3 Update Clerk to Officers to reflect the staffing structure.

10. Review of the Council's Dignity at Work Policy

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Clerks Recommendation:

- Improve Accessibility of Document, Adding alt text, headings and bullet points.
- Remove unnecessary graphics

11. Review of the Council's Disciplinary Policy

Clerks Recommendation:

- Improve Accessibility of Document, Adding alt text, headings and bullet points.
- Removed unnecessary references to gender in the document

12. Review of the Council's Grievance Policy

Clerks Recommendation:

- Improve Accessibility of Document, Adding alt text, headings and bullet points.
- Improved links to external documents to make them more accessible

13. Review of the Council's Training and Development Policy

Clerks Recommendation:

- Improve Accessibility of Document, Adding alt text, headings and bullet points.

14. Review of the Council's Equality & Diversity Policy

Clerk's Recommendation:

- Remove table of contents
- Improve Accessibility of Document, Adding alt text, headings and bullet points.
- Removed unnecessary references to gender in the document

15. Review of the Council's DSE Policy

Clerk's recommendation:

- Improve Accessibility of Document, Adding alt text, headings and bullet points.

16. Review of the Council's Sexual Harassment Policy

Clerk's recommendation:

- Improve Accessibility of Document, Adding alt text, headings and bullet points.

17. Review of the Council's Lone Worker Policy

Clerk's recommendation:

- Improve Accessibility of Document, Adding alt text, headings and bullet points.

18. To consider a schedule of meeting for the year 26/27

14th September 2026, Portreath Community Hub